

Please note that Council meetings are recorded

Willington Parish Council
Email: clerk@willingtonpc.org.uk

Date: 18th September 2024

To: Members of Willington Parish Council

Dear Councillor,

The Chairman has called an Extraordinary Meeting of Willington Parish Council to which you are summoned to attend, which will be held at **7pm on Monday 23rd September 2024** at The Old School, Castleway, Willington.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely,

Rachel Male

Rachel Male
Clerk/RFO

AGENDA

1. **To Receive Apologies for Absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
4. **Exclusion of the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.
5. **Appointment of Funding Administrator**

To approve the appointment of a Funding Administrator for the Twyford Road Community Building Project.
6. **Meeting close**