

**Annual Meeting Minutes of Willington Parish Council
Held on Tuesday 14th May 2024 at The Old School, Castleway, Willington**

Present: Cllrs P. Allsopp (Chair), M. Bartram, J. Houghton, T. Bartram, I. Walters, C. Harrison, A. Davenport, C. Mead, T. Bates and I. Hudson.
County/District Cllr. M. Ford.
Members of the Public.
Rachel Male (Clerk).

140524/1 To Elect a Chair for the Ensuing Year

A nomination was received for the position of Chair, and it was **RESOLVED that Cllr P. Allsopp be elected Chair for 2024/25.**

140524/2 To Elect a Vice-Chair for the Ensuing Year

A nomination was received for the position of Vice-Chair, and it was **RESOLVED that Cllr J. Houghton be elected Vice-Chair for 2024/25.**

140524/3 To Receive Apologies for Absence

None.

140524/4 Variation of Order of Business

Not required.

140524/5 Declaration of Members' Interests

Cllr. J. Houghton declared an interest in agenda item 34. Donation request for the Carnival as he sits on the committee.
Cllrs. I. Walters and M. Bartram declared a personal interest in agenda item 28. b as I. Walters is the applicant and M. Bartram a neighbour.
Cllrs I. Hudson and I. Walters declared an interest in agenda item 29. The Old School as they both sit on the committee.

140524/6 Public Speaking, including County, District and Police Representation.

a) Residents raised the following issues:

- A resident asked a question regarding the battery storage application wanting to know if they were the same applicant. The Council informed the resident they are separate applicants.
- Residents asked about the notification received today regarding the power lines between Chesterfield and Willington. This will be discussed at the next Parish Council meeting.

b) County Cllr. M Ford reported as follows:

- Announced a new scheme for carers to be included on the Gold Card Companion Pass. This allows carers use to local bus services for free when accompanying the Gold Card Companion Pass holder. Visit the Derbyshire County Council website for more information.
- Gulley by the Station Garden - The plan now appears to be digging out footpath, not the highway, which should alleviate the need for traffic controls, work to commence within 3 weeks.
- Completion of the street lighting on Castleway and the removal of the redundant lighting posts - all the work should be completed by the end of June.
- Repton Bridge repair - It is being progressed by DCC structures team, but they had to wait for the very high river levels to drop. They're now looking to recover the stones and assess them for reuse if possible. They're doing

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this over the coming weeks, but if the stones cannot be reused, we will have to go to a specialist contractor which will take longer.

- Repainting of the pedestrian crossings in the village centre plus the one outside the Co-op - job raised, awaiting update.
- Bus stop indicators on stops outside the Green Man and Rising Sun plus one by the train station which will include an electrical socket for use in the Station Garden. There has been a technical issue that has held this project up and DCC are still seeking a solution. Hope to be in a better position to resolve this next month and will be writing to the Chair in June to clarify the situation.

Regarding the installation of RTI at the bus stops: DCC are still considering the viability of a display near to the bus shelter o/s the Green Man PH. They are awaiting verification of funding for this proposal and again will contact the Chair once sufficient resources have been secured. The opposite stop o/s the rising sun PH may not be viable for a display. This is because it is a very narrow footway (usually need a min 1.6m footway width, to safely install a pole and display) and the shelter appears to have no lighting therefore no available power source for the display. DCC are investigating an alternative solar solution for this site but are not currently in a position to determine if this solution will work at this site.

On a positive note, the Parish have hopefully been made aware that we have successfully installed an RTI display inside the bus shelter outside Mercia Marina. Hopefully, this is proving to be very useful to local visitors. As noted above, this is the current situation, but some progress has been made with hopefully more to be achieved next month.

- Twyford Rd Refuge - The proposed scheme is currently with the Design Services team in Street Lighting as it requires the electrical elements being designed and co-ordinated for delivery with the civil work elements which are design completed. Cannot give an installation date at present, but for a rough estimate at this point it is estimated to be Summer 2024, potentially early Autumn 2024 when it can be installed on the ground. Should have an further update once design elements and costings are complete.

District Cllr. I. Hudson reported as follows:

- A new Police and Crime Commissioner has been appointed. Nicolle Ndiweni.
- On Thursday 2 May 2024, residents in Derbyshire, Nottinghamshire, Derby and Nottingham voted for the first ever Mayor for the East Midlands Combined County Authority (EMCCA). Claire Ward was elected.
- McDonalds application – no appeal has yet been received.
- Bittern View residents have requested another meeting, this will be arranged shortly.

140524/7 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 16th April 2024

RESOLVED to agree and sign the Minutes as a true and accurate record.

140524/8 To note and agree the recommendations within the non-confidential Minutes of RAC Committee Meeting held on 26th March 2024

RESOLVED to note the Minutes.

140524/9 To note and agree the recommendations within the non-confidential Minutes of FOSG Committee Meeting held on 26th March 2024

RESOLVED to note the Minutes.

140524/10 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

140524/11 Co-option

RESOLVED to co-opt one new member onto the Parish Council to fill the remaining vacancy.

Rachel Titley was proposed by Cllr. P. Allsopp and seconded by Cllr. A. Davenport, all remaining Councillor voted in favour. The Declaration of Office was signed and Cllr. R. Titley joined the meeting.

140524/12 Finance – Income and payments to 15th May 2024

To approve the income and payments to 15th May 2024. (attached). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

140524/13 To confirm and agree the accounts to month ending 30th April 2024

RESOLVED that the accounts and bank reconciliation to month ending 30th April 2024, as submitted, be agreed.

140524/14 Internal Auditor

RESOLVED to appoint East Midlands Audit Services for yearend accounts (31st March 2024).

140524/15 Review of Delegation Arrangements to Committees, Sub-Committees, Staff and other Local Authorities.

RESOLVED that delegation agreements as submitted be approved.

140524/16 Review of Terms of Reference.

RESOLVED that Terms of Reference as submitted be approved for the following;

- **Council (Agreed as submitted)**
- **Recreation and Amenities Committee (Agreed as submitted)**
- **Footpaths and Open Spaces Group (Agreed as submitted)**
- **Burial Committee (Agreed as submitted)**
- **Staffing Committee (Agreed as submitted).**
- **Finance Committee (Agreed as submitted).**
- **Neighbourhood Plan Working Group (Agreed as submitted).**

140524/17 Appointment of Members to Existing Committees

RESOLVED that the following Members be appointed;

- **Recreation and Amenities Committee (6 Members of the Council 1 Non-Member of the Council)**
Cllrs C. Mead, M. Bartram, T. Bartram, R. Titley, A. Davenport and T. Bates.
- **Footpaths and Open Spaces Group (6 Members of the Council 4 Non-Members of the Council)**
Cllrs A. Davenport, T. Bates, I. Hudson, C. Mead.
- **Burial Committee (4 Members of the Council)**
Cllrs I. Walters, J. Houghton, T. Bartram and P. Allsopp.
- **Staffing Committee (3 Members of the Council)**
Cllrs P. Allsopp R. Titley and M. Bartram.
- **Finance Committee (5 Members of the Council)**
Cllrs P. Allsopp, J. Houghton, I. Hudson, I. Walters and T. Bartram.
- **Neighbourhood Plan Working Group (6 Members of the Council 3 Non-Members of the Council)**

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Cllrs P. Allsopp, M. Bartram, J. Houghton, R. Titley A. Davenport and C. Mead.

- **Flood Liaison Working Group**

Cllrs. P. Allsopp, A. Davenport, T. Bates, J. Houghton and C. Mead

- **Events Working Group**

Cllrs. I. Walters, J. Houghton, A. Davenport, I. Hudson and M. Bartram

140524/18 To Elect a Chairperson all Committees;

RESOLVED that Chairs be appointed as follows;

- Burial Committee – Cllr I. Walters.
- Footpaths and Open Spaces Group – Cllr T. Bates.
- Recreation and Amenities Committee – Cllr C. Mead.
- Staffing Committee – Cllr. P. Allsopp.
- Finance Committee – Cllr J. Houghton.
- Neighbourhood Plan Working Group – Cllr. J. Houghton.

140524/19 Signatories

RESOLVED that all members of the Finance Committee be signatories.

140524/20 Review and Adoption of all Council policies including Standing Orders and Financial Regulations

RESOLVED that the policies as submitted be adopted.

140524/21 Review of Representation on or work with external bodies and arrangements for reporting back.

RESOLVED that the following representatives be agreed;

Toyota Liaison (Chair and Vice-Chair and A. Davenport)

John Allsop Education Foundation (Cllr. A. Davenport)

Willington Old School (Cllr I. Walters and I. Hudson)

Willington Village Hall (Cllrs J. Houghton, I. Hudson and A. Davenport)

Willington Carnival (Cllrs J. Houghton)

South Derbyshire Area Forum (Cllr I. Hudson and T. Bartram)

Safer Neighbourhood Meeting (Cllr. P. Allsopp)

SDDC Flood Liaison Committee (Cllrs J. Houghton A. Davenport and T. Bartram)

SDDC Joint Meeting with Parish Councils (Cllrs J. Houghton and I. Hudson)

Freeport Liaison Group (Cllr T. Bartram, R. Titley and I. Hudson)

140524/22 Review of Inventory of Land and other Assets

RESOLVED that the Finance Committee be requested to review the Asset Register.

140524/23 Confirmation of Arrangements for Insurance Cover

It was confirmed that a long-term insurance policy was in place with Zurich which ends in October 2027.

140524/24 Review of the Council's Subscriptions to other bodies

RESOLVED to note the Council's subscriptions to Derbyshire Association of Local Councils and Institute of Cemetery and Cremation Management.

140524/25 Review of the Council's expenditure incurred under s137 of the Local Government Act 1972

RESOLVED to note the s.137 expenditure (£1490) for the financial year 2023/2024.

140524/26 To determine the time and place of Ordinary Meetings of the Council 2024/25, up to and including the next Annual Meeting of the Council

RESOLVED that all Meetings as submitted be agreed.

140524/27 Clerk's Report

Noted and attached.

140524/28 Planning Applications

a) DMPA/2024/0432 - Erection of a Battery Energy Storage System (BESS), together with associated cable route and infrastructure, site levelling works, site access, landscaping, and ancillary works at Land at Derby Road, Egginton, Derby, DE65 6HL.

RESOLVED to object to this application due to the location of the site.

b) DMOT/2024/0402 - Proposed crown reduction/crown lift to a Lime tree covered by South Derbyshire District Council Tree Preservation Order no. 153 at 30 Oaks Road, Willington, Derby, DE65 6DU

Noted.

c) DMPA/2024/0622 - Proposed demolition of existing changing rooms, toilets & storage facility & erection of new community & sports hall at Willington Sports Pavilion, Twyford Road, Willington, DE65 6BN.

Noted.

d) Enso Energy is seeking to develop a battery energy storage project on land north of Twyford Road and east of Frizams Lane, Twyford, near DE65 6PP. We submitted an Environmental Impact Assessment (EIA) Screening Opinion request to South Derbyshire District Council in November (ref: DMOT/2023/1538). The Council confirmed the project would not constitute EIA development.

Applicant is yet to submit a planning application. Clerk to ask them to present at the next available meeting.

140524/29 Willington Old School

Cllr. I. Hudson informed the Council that Willington Old School will be closing as a village community hall in July 2025 despite the Committee's best efforts.

140524/30 Twyford Road proposed community building and changing rooms

The Planning application has now been submitted and the planning department plan to have an answer to the Council by the 27th June 2024.

140524/31 Neighbourhood Development Plan

The group were hoping to go out for consultation at the end of the month for the 8-week minimum period. However, following a meeting several changes were required to the latest version of the plan. These are now with the planning consultant to make the necessary changes. The newest version will then be shared for one last check.

The consultation period should be from approx. July until the end of August/beginning of September.

140524/32 Meadow Lane (Molly) installation of a gate

A gate has been installed Meadow Lane (the Molly) by the angling club. The angling club want to restrict the number of vehicles going up and down the lane to try and save the surface, the idea being that their members can get through with the numerical padlock code and any DWT staff but not general visitors or people using the lane for assorted purposes at night. Several residents have raised this with the Council and the information has been passed on to a County Council Rights of Way expert.

140524/33 Play area inspections

Hall Lane – the cradle seat needs replacing soon. **RESOLVED to authorise the works for £95.**

140524/34 Donation request from Willington Carnival

RESOLVED to donate £750 towards the cost of evening entertainment, St John’s Ambulance and replacement gazebos.

140524/35 Donation request from Etwall Army Cadet Detachment

RESOLVED to decline the request at this time however the Clerk will refer them to the Carnival Committee who may be prepared to offer them a stand free of charge.

140524/36 Correspondence

a) An email has been received from a resident concerning the grass cutting regime on Twyford Road, the grass area on Willington Marina, digital speed notice on Repton Road and the pedestrian refuge waiting to be installed in Twyford Road.

RESOLVED to inform the resident as follows:

- The cutting down of the brambles at the beginning of the footpath on the field was to allow a wider footpath around the pitch.
- The Clerk will chase DCC re the installation of wooden posts around the marina to stop cars parking on the grass.
- Digital speed device - the resident asked if a more appropriate design (thanks or a smiley face if not above the speed limit) could be looked into. The Council will look at suitable designs nearer to possible installation subject.
- As per public speaking update from DCC. Should be installed Summer/Autumn 2024

140524/37 South Derbyshire's Draft Cycle Network Supplementary Planning Document

Deferred to June meeting.

140524/38 Exclusion of the Press and Public RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

All members of the public left the meeting.

140524/39 Request for a memorial bench

RESOLVED to inform the resident as discussed.

140524/40 Meeting close

The meeting closed at 9.03

Signed:.....

Date:.....

Payments to approve					
Date	Method	Name	Description	VAT	
		John Houghton	Xero invoice (May)	£ 6.00	£ 36.00
		SDDC	Play area inspections (March)	£ 21.86	£ 131.16
		SDDC	Play area inspections (April) + inspection on swing frame (Trent Ave)	£ 31.86	£ 191.16
		Contractor (GM)	Litter collecting and footpath clearance (Inv 87)		£ 420.00
		SDCVS	Annual audit fee and remaining balance of inv 11945		£ 55.50
		Newsletter editor	May/June edition		£ 305.03
		Contractor (AL)	Mowing of Twyford Road (2 cuts April)	£ 48.68	£ 292.08
		Clerk	Mileage (May + June)		£ 35.10
From Unity Trust Bank Statement					
18.04.24		Willington Raft Race	Donation towards event		£ 500.00
29.04.24	DD	Eon	TR Changing Rooms Electric		£ 55.21
29.04.24	DD	Eon	Bowls Club Electric		£ 24.20
29.04.24	DD	SDCVS	Clerk's salary (Inv 11945)		£ 1,241.75
29.04.24	DD	Contractor (BP)	Groundsman Maintenance	£ 112.70	£ 676.22
29.04.24	BACS	Clerk Expenses	Reimburse for planning application fee		£ 1,515.00
01.05.24	DD	SDDC	Cemetery Business Rates		£ 41.00
01.05.24	DD	SDDC	Tennis Courts Business Rates		£ 28.00
			Total	£ 221.10	£ 5,547.41
Income since last meeting					
Various		Burial income			£ 157.00
Various		Allotment income			£ 120.00
Various		Newsletter income			£ 750.00
			Total		£ 1,027.00

Clerks Report May 2024

COUNCIL 8TH JUNE 2021			
	080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.	Clerk to meet with a representative from SDDC on site.
FULL COUNCIL MEETING 11TH JANUARY 2022			
	110122/15 Village Green Application – Twyford Road Playing Fields	RESOLVED for the Clerk to investigate how we can protect the playing field if the Village Green application is unsuccessful.	Clerk is in discussions with Field in Trust.
	110122/19 Young Tree on Beech Avenue and Oaks Road	The tree has a TPO attached to it, planning permission to prune has been requested. RESOLVED to accept a quote of £100, Clerk to check with Contractor the exact work he plans to undertake.	Clerk has a site visit with DCC on 11th May to considered. Permission now granted – to decide at the meeting when work is to be carried out. RESOLVED to carry out the work at the end of the year (it was reported it appears to have already been done). Clerk has requested the work to be carried out by another contractor.
Full Council Meeting – 14th June 2022			
	140622/21 Correspondence b) Email from resident regarding SDDC Tree preservation Order records for trees in Willington	RESOLVED to email SDDC, Strategic Director asking for an audit to be carried out.	Emailed.
Full Council Meeting – 12th July 2022			
	120722/18 Correspondence a) Marina parking (email from resident).	RESOLVED to ask County Council if wooden bollards could be placed around the area to prevent cars from being parked on the green.	Requested. Chased April 2023
Full Council Meeting – 11th October 2022			
	111022/29 Correspondence a) Canal Marina out of date map (email from resident)	The map at the marina is out of date (pharmacy at its old location) RESOLVED that the Clerk will investigate replacing.	Being investigated.

Other outstanding matter for Council's information:

Graffiti - please report any graffiti to the Clerk.

Findern side of the railway bridge – reported to SDDC.

Centre of the village – zebra crossings

Faded lines have been reported to DCC. Clerk continues to chase.

Tree planting at the marina for the Queen's Jubilee

RESOLVED to request a cultivation license to enable this. Clerk to action.

Hall Lane play area

Minute ref 130623/16 - It was discussed whether the green fencing to the left of the footpath should be removed or replaced. **RESOLVED** to replace should the cost be £300 or below and the Clerk will go ahead if this is the case. Update: Awaiting contractor site visit. Update: quote received to replace fence link and posts approx. £2080. Other options to be investigated.

141123/19 a) Hall Lane play area – chain link fence replacement

RESOLVED to accept a quote received for £688.13 + VAT to replace. Contractor instructed. Work should be done by the end of May.

October 2023 Meeting Actions:

- Look into repair on cemetery gate

Public toilets

The Clerk reported that SDDC have informed her that the toilets were closed due to a burst water pipe and are now open. However, Council members informed the Clerk they are still closed. Clerk will investigate.

To note:

Contractor who mows Twyford Road playing field has quoted £180 + VAT to weed kill the field. Clerk to check this is safe to use around dogs. **RESOLVED to accept.**

Bowls club water leak – a further leak has been identified at the bowling green, the work has already been carried out. **RESOLVED to reimburse the Bowls Club £100 for this work.**