

Please note that Council meetings are recorded
Willington Parish Council
Email: clerk@willingtonpc.org.uk

Date: 7th May 2024

To: The Chairman and Members of Willington Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Willington Parish Council, which will be held at 7pm on **Tuesday 14th May 2023** at The Old School, Castleway, Willington.

Yours sincerely

Rachel Male

Rachel Male
Clerk/RFO

AGENDA

- 1. To Elect a Chair for the Ensuing Year**
 - To receive nominations
 - To elect the Chair for Willington Parish Council for 2024/25
 - To receive and sign the formal declaration of acceptance of office
- 2. To Elect a Vice-Chair for the Ensuing Year**
 - To receive nominations
 - To elect the Vice-Chair for Willington Parish Council for 2024/25
 - To receive and sign the formal declaration of acceptance of office
- 3. To Receive Apologies for Absence**
- 4. Variation of Order of Business (if required)**
- 5. Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 6. Public Speaking, including County, District and Police Representation. Total 15 minutes**
 - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 7. To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 16th April 2024**
- 8. To note and agree the recommendations within the non-confidential Minutes of the RAC Committee Meeting held on 26th March 2024**
- 9. To note and agree the recommendations within the non-confidential Minutes of the FOSG Committee Meeting held on 26th March 2024**

10. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960**
"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"
11. **Co-option**
 To consider applications to fill the Parish Councillor vacancy and co-opt a new member on to the Council.
12. **Finance – Income and payments to 15th May 2024**
 To approve the income and payments to 15th May 2024. An update may be provided at the Meeting.
Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
13. **To confirm and agree the updated accounts to month ending 30th April 2024**
14. **To approve the appointment of an Internal Auditor**
15. **Review of Delegation Arrangements to Committees, Sub-Committees, Staff and other Local Authorities (Scheme of Delegation)**
16. **Review of Terms of Reference**
17. **Appointment of Members to Existing Committees and Working Groups**
18. **To Elect a Chair for all Council Committees**
19. **Signatories**
 In line with Committee Terms of Reference all members of the Finance Committee must agree to become signatories. Agreement to be recorded.
20. **Review and Adoption of all Council policies and procedures including Standing Orders and Financial Regulations**
21. **Review of Representation on or work with external bodies and arrangements for reporting back**
22. **Review of Inventory of Land and other Assets**
23. **Confirmation of Arrangements for Insurance Cover**
 To confirm that a long-term insurance policy is in place with Zurich which ends in October 2027.
24. **Review of the Council's subscriptions to other bodies**
25. **Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972**
26. **To determine the time and place of Ordinary Meetings of the Council 2024/25, up to and including the next Annual Meeting of the Council**
27. **Clerk's Report**
28. **Planning applications and matters**
Any applications received after publication of the agenda will be advised at the meeting.
 - a) DMPA/2024/0432 - Erection of a Battery Energy Storage System (BESS), together with associated cable route and infrastructure, site levelling works, site access, landscaping, and ancillary works at Land at Derby Road , Egginton, Derby, DE65 6HL
 - b) DMOT/2024/0402 - Proposed crown reduction/crown lift to a Lime tree covered by South Derbyshire District Council Tree Preservation Order no. 153 at 30 Oaks Road, Willington, Derby, DE65 6DU
 - c) DMPA/2024/0622 - Proposed demolition of existing changing rooms, toilets & storage facility & erection of new community & sports hall at Willington Sports Pavilion, Twyford Road, Willington, DE65 6BN

- d) Enso Energy is seeking to develop a battery energy storage project on land north of Twyford Road and east of Frizams Lane, Twyford, near DE65 6PP. We submitted an Environmental Impact Assessment (EIA) Screening Opinion request to South Derbyshire District Council in November (ref: DMOT/2023/1538). The Council confirmed the project would not constitute EIA development.

29. Willington Old School – verbal update

30. Twyford Road proposed community hall and changing rooms – Verbal Update

To receive a verbal update on the latest information.

31. Neighbourhood Development Plan

To receive a verbal update on the latest developments on the Willington Neighbourhood Plan.

32. Meadow Lane (Molly) installation of a gate

To discuss and action required following the installation of a gate on Meadow Lane.

33. Play area inspections

To approve works required.

34. Donation request from Willington Carnival

To consider a donation towards the 2024 Carnival.

35. Donation request from Etwall Army Cadet Detachment

To consider a donation for the cadets' participation in an expedition to Gibraltar in 2025.

36. Correspondence

To discuss an email from a resident concerning the grass cutting regime on Twyford Road, the grass area on Willington Marina, digital speed notice on Repton Road and the pedestrian refuge waiting to be installed in Twyford Road.

37. South Derbyshire's Draft Cycle Network Supplementary Planning Document

To discuss and agree response on District's consultation on a Draft Cycle Network Supplementary Planning Document (SPD). The main purpose of the SPD is to identify an aspirational network of routes, both on and off highway, as a basis for negotiating developer contributions toward their implementation.

38. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

39. Request for a memorial bench

40. Meeting close