

Willington Parish Council

T: 07976 230669 E: clerk@willingtonpc.org.uk

**Parish Council Minutes of Willington Parish Council
Held on Tuesday 14th November 2023 at The Old School, Castleway, Willington**

Present: Cllrs P. Allsopp (Chair), J. Houghton, M. Bartram, I. Walters, I. Hudson, T. Bartram, T. Bates and A. Davenport.
County/District Cllr. M. Ford.

Members of the Public.

Rachel Male (Clerk).

141123/1 To Receive Apologies for Absence

Apologies received from Cllr. C. Mead.

141123/2 Variation of Order of Business

Not required.

141123/3 Declaration of Members' Interests

Cllrs I. Hudson and I. Walters declared an interest in agenda item 12. The Old School as they both sit on the committee.

141123/4 Public Speaking, including County, District and Police Representation.

a) Residents/Councillors raised the following issues:

- A number of residents attended the meeting and raised their concerns over the re-submitted McDonalds application. Asking the Parish Council for their support and advice.
- 1 member of the public advised of their application for co-option to the Parish Council.

b) County Cllr. M Ford reported as follows:

- McDonalds application – comments from the meeting will be fed back to the Highways department and residents' concerns will be raised.
- Updated on the progress with the East Midlands Combined County Authority, now legislation has been passed in Parliament.

Cllr. I. Hudson reported as follows:

- The new Draft Council Plan is out for consultation – more information on the SDDC website.
- A burnt-out bike in the field opposite the cemetery has been reported (moved up against the hedge so not as visible). SDDC are waiting for the landowner to confirm they can access the land to remove.
- McDonalds applications – speaking with the planning department tomorrow. Cllr. Hudson will confirm if those who objected before need to do so again. The applications will be decided at planning committee.

141123/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 10th October 2023

RESOLVED to agree and sign the Minutes as a true and accurate record.

141123/6 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

1411023/7 Parish Council Vacancies and Co-option

RESOLVED to co-opt two new members to the Parish Council.

Debra Roscoe was proposed by Cllr. Houghton and seconded by Cllr. Walters and all remaining Councillors voted in favour. The Declaration of Office was signed and Cllr. Roscoe joined the meeting.

Colin Harrison was proposed by Cllr. Bates and seconded by Cllr. Houghton and all remaining Councillors voted in favour. Cllr. Harrison will sign the acceptance of office at the next meeting.

141123/8 Finance – Income and payments to 14th November 2023

To approve the income and payments to 14th November 2023 (attached). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

141123/9 To confirm and agree the accounts to month ending 31st October 2023

RESOLVED that the accounts and bank reconciliation to month ending 31st October 2023, as submitted, be agreed.

141123/10 Planning Applications

- a) DMPA/2023/1350 - Erection of a freestanding restaurant with drive-thru facility, car parking, landscaping and associated works, including Customer Order Displays (COD) Play Frame and 4 Electric Vehicle Charging Points (EVCP) (Resubmission of DMPA/2022/1321) Land at Junction of A38 and A5132, The Castle Way, Willington, Eggington, DE65 6GY
 - b) DMPA/2023/1351 - The erection of various Site Signage Including 4 No. Freestanding Signs, 3 No. Banner Units, 1 No. Playland Sign And 27 No. Dot Signs Comprising; 2 No. Accessible Bays, 1 No. Parked Order Bay, 2 No. No Entry, 10 No. Pedestrian Crossing, 2 No. Give Way, 4 No. Look Both Ways, 3 No. Look Left And 3 No. Look Right. (resubmission of DMPA/2022/1316) Land at junction of A38 and A5132, The Castle Way, Willington
 - c) DMPA/2023/1352 - Installation Of 6 No. Fascia Signs, 3 No. Booth Lettering Signs And 1 No. 15" Digital Booth Screen at Land at junction of A38 and A5132, The Castle Way, Willington
 - d) DMPA/2023/1353 - The Installation of A Freestanding Totem Sign at Land at junction of A38 and A5132, The Castle Way, Willington
- Applications a)-d) RESOLVED to ask for an extension to comment. The Council will be objecting however the Council would like to look into possible professional traffic survey advice. Clerk will post on social media and notice boards about the application.**
- e) DMPA/2023/1370 - The erection of a single storey rear extension with alterations at 26 Saxon Grove, Willington, Derby, DE65 6YD. **Noted.**

141123/11 Committee and Outside Committee representative review

RESOLVED that Cllr. Roscoe would join the RAC Committee and Cllr. Harrison would join the FOSG Committee.

141123/12 Former site of Willington Primary School (the Old School)

No update.

141123/13 Neighbourhood Development Plan

Cllrs Allsopp and Houghton attended site visits with AECOM and the Planning Consultant on the Council's call for sites applications. AECOM will now work on a viability report on each site for the group to review.

A meeting is taking place on the 3rd December with the Planning Department where it is hoped to get some in sight of housing allocation likely to be given to Willington.

The group are also in the process of completing a mapping exercise to note heritage assets (building like the Old School) and looking at key views and the conservation area.

The Council hope to have the plan completed by August 2024.

141123/14 Twyford Road proposed community building and changing rooms

Building transfer – SDDC Head of Cultural and Community Services will be presenting a report to the Finance & Management Committee on 23rd November, recommending approval to the termination of the current lease and transfer of the asset the Parish.

Cllr's Houghton, Bartram and Allsopp have a meeting with the Scouts and Football Club next week to discuss their requirements and financial plan on what they can contribute to the build/annual income.

VAT – consideration is being given to demolish the existing two buildings and then rebuild so that VAT is not charged.

141123/15 Speed indicator devices (SIDs) for Willington Village

The Council are considering 3 locations for a moveable device between the 3 sites. Twyford Road (by the school footpath), Castleway (by the access road to properties Nos 54 and the Vicarage) and Findern Lane (approach into Willington).

RESOLVED to apply for the licence first, then apply for the funding. If successful, bring back to Council.

141123/16 Play Area Inspection reports

RESOLVED to accept the quote from SDDC to replace the post on the climbing frame at Trent Avenue at cost of £519 + VAT.

141123/17 Station Garden Christmas tree and Christmas event

RESOLVED to purchase a free-standing tree for the Christmas period as the one planted last year has died (this will be removed) at a cost of £108.

141123/18 Correspondence

a) Email from resident regarding to Trent Avenue play area

A resident has emailed asking if the play area can have a revamp. **RESOLVED to refer to the RAC Committee.**

b) Letter received from a resident regarding AXIS 50 land and surrounding footpaths

Letter received asking if the construction work being carried out in the field is to do with AXIS 50. **RESOLVED to respond to the resident informing them this is not to do with AXIS 50 it is sewage works.**

It was also asked about the possibility of a new small station where the railway runs along the bottom of the AXIS 50 site. **RESOLVED to respond that the Council have no current plans for this.**

c) Email from resident regarding Hill Farm, Etwall Road access

A resident has emailed querying additional work being carried out on two planning applications. **RESOLVED** to respond to the resident informing them this is a District Council matter for them to email them directly.

141123/19 Clerk's Report

Noted and attached.

a) Hall Lane play area – chain link fence replacement

RESOLVED to accept a quote received for £688.13 + VAT to replace.

b) Water utilities

RESOLVED that the Clerk and Cllr. Houghton can move water supplier should a cheaper tariff be available.

Willington Parish Council

T: 07976 230669 E: clerk@willingtonpc.org.uk

141123/20 Exclusion of the Press and Public RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

All members of the public left the meeting.

141123/21 Twyford Road, Community Building

Meetings to take place with the scouts and football club and an update will be given at the next meeting.

Clerk, Rachel Male left the meeting.

141123/22 Staff Salary Review as per NALC recommendations

It was RESOLVED to accept the NALC recommendations.

141123/23 Meeting close

The meeting closed at 21.10.

Signed:.....

Date:.....

Willington Parish Council 14th November 2023

Payments to approve 14th November 2023					
Date	Method	Name	Description	VAT	Total Inc VAT
	BACS	Willington Scout Group	Donation towards fireworks event		£ 350.00
	BACS	SDDC	Play area inspections (September) (Inv. 81076316)	£ 21.86	£ 131.16
	BACS	SDDC	Play area inspections (October) + repairs to multi play (Inv. 81078867)	£ 114.26	£ 685.56
	BACS	Derbyshire Wildlife Trust	Neighbourhood plan biodiversity (Inv. 160)	£ 12.00	£ 72.00
	BACS	Contractor	Village planters (Inv. 1660)	£ 204.27	£ 1,225.63
	BACS	Village hall	Room hire (Inv. 4048)		£ 15.75
	BACS	Clerk	Mileage (£46.80) and cable ties (£21.48)	£ 1.24	£ 68.28
	BACS	J. Houghton - Expenses	Xero Invoice November	£ 6.00	£ 36.00
	BACS	Groundsman	Groundsman duties (invoice 69 + 71)		£ 1,308.00
	BACS	SDDC	Summer holiday provision (inv. 81079185)	£ 200.00	£ 1,200.00
	BACS	Brian Davis	Newsletter (Nov/Dec 23)		£ 385.65
	BACS	Contractor	Twyford Road Mowing (Inv. 4683)	£ 47.08	£ 282.48
	BACS	Contractor	Oaks Road tree plaque removal and re-siting		£ 130.00
	BACS	Royal British Legion	Donation for Remembrance Day wreath and lamppost poppies		£ 150.00
From Unity Trust Bank Statement					
27.10.23	DD	EON	TRPF Changing rooms electric		£ 55.21
30.10.23	DD	EON	Bowls Club electric		£ 24.20
01.11.23	DD	South Derbyshire	Cemetery Business Rates		£ 41.00
01.11.23	DD	South Derbyshire	Tennis Courts Business Rates		£ 28.00
10.11.23	BACS	SDCVS	Clerk's salary (inv 11424)		£ 1,167.78
10.11.23	BACS	Bowls Club	Donation		£ 240.00
			Total	£ 606.71	£ 7,596.70
Income since last meeting					
13.10.23		Locality	Neighbourhood Plan Grant 23/24		£ 9,996.00
			Total		£ 9,996.00

Clerks Report November 2023

COUNCIL 8TH JUNE 2021		
080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.	Clerk to meet with a representative from SDDC on site.
080621/18 Bowls Club Mower (PC owned)	RESOLVED that Cllr Houghton look into advertising this on Facebook Market Place.	Photos received from the Bowls Club. Photos forwarded to Cllr. T Bartram to arrange the selling of the item. Cllr. Bartram now has the mower and hopes t be able to sell as soon as its fixed.
FULL COUNCIL MEETING 11TH JANUARY 2022		
110122/15 Village Green Application – Twyford Road Playing Fields	RESOLVED for the Clerk to investigate how we can protect the playing field if the Village Green application is unsuccessful.	Clerk is in discussions with Field in Trust.
110122/19 Young Tree on Beech Avenue and Oaks Road	The tree has a TPO attached to it, planning permission to prune has been requested. RESOLVED to accept a quote of £100, Clerk to check with Contractor the exact work he plans to undertake.	Clerk has a site visit with DCC on 11th May to considered. Permission now granted – to decide at the meeting when work is to be carried out. RESOLVED to carry out the work at the endof the year (it was reported it appears to have already been done). Clerk has requested the work to be carried out by another contractor.
Full Council Meeting – 5th April 2022		
100522/23 Review of Inventory of Land and other Assets	RESOLVED that the Finance Committee be requested to review the Asset Register.	To be discussed at the next Finance Ctte meeting.
Full Council Meeting – 14th June 2022		

	<u>140622/15 Website</u>	RESOLVED to upgrade the website (including change to .gov.uk as opposed to .org.uk and Clerk's email address updated to .gov.uk) with the current provider at a price of £985 + VAT.	Website is now live.
	140622/21 Correspondence b) Email from resident regarding SDDC Tree preservation Order records for trees in Willington	RESOLVED to email SDDC, Strategic Director asking for an audit to be carried out.	Emailed.
Full Council Meeting – 12th July 2022			
	120722/18 Correspondence a) Marina parking (email from resident).	RESOLVED to ask County Council if wooden bollards could be placed around the area to prevent cars from being parked on the green.	Requested. Chased April 2023
Full Council Meeting – 11th October 2022			
	111022/29 Correspondence a) Canal Marina out of date map (email from resident)	The map at the marina is out of date (pharmacy at its old location) RESOLVED that the Clerk will investigate replacing.	Being investigated.
	111022/29 Correspondence c) Oak tree plaque on Oaks Road (email from resident)	Concern regarding a plaque near the base of an old oak tree is close to be engrossed by growth of the tree. Asking if the Council would consider having it moved. RESOLVED the Clerk will check with SDDC on the TPO and arrange a cost for the work.	Plaque now moved. Invoice to be authorised at Council meeting. £130.
	111022/29 Correspondence g) email from Willington WI	Willington Station Adopters Group (a sub group of the Willington WI) have asked if the Council would consider placing a memorial stone for the world wars in the Station Garden. RESOLVED the Clerk will contact Network Rail to ask permission for it to be placed there. The Council would like to accept this however the Clerk will seek permission first.	Clerk has spoken with Network Rail, they have forwarded my email to Property Services who deal with community licenses. Dec 2022 – Clerk continues to chase. Update: email received from Network Rail 13.06.23 as follows: <i>I can confirm that Network Rail does not have any issue with the movement of the WI memorial stone to the station garden within the agreement. At the termination</i>

			<p><i>of the agreement Network Rail requires that the stone is removed in line with its termination conditions. If you have any queries please do not hesitate to contact me.</i></p> <p>The Clerk has emailed the WI for next steps. EMR have informed the WI they will install the stone in September.</p>
<p>Other outstanding matter for Council's information:</p>			
<p>Graffiti - please report any graffiti to the Clerk. Findern side of the railway bridge – reported to SDDC.</p>			
<p>Centre of the village – zebra crossings Faded lines have been reported to DCC.</p>			
<p>Tree planting at the marina for the Queen's Jubilee RESOLVED to request a cultivation license to enable this. Clerk to action.</p>			
<p>Twyford Road playing field – a concrete bollard has been knocked over and damaged RESOLVED to replace at a maximum cost of £350. To remove the existing bollard and fit a new one (not included) a quote for £300 has been accepted. New bollard max cost £150. Total cost £450. RESOLVED to accept.</p>			
<p>Hall Lane play area Minute ref 130623/16 -It was discussed whether the green fencing to the left of the footpath should be removed or replaced. RESOLVED to replace should the cost be £300 or below and the Clerk will go ahead if this is the case. Update: Awaiting contractor site visit. Update: quote received to replace fence link and posts approx.. £2080. Other options to be investigated. November agenda item.</p>			
<p>Speed Indicator Device (SID) Clerk is awaiting a site visit with Highways to investigate possible locations for a new SIDS, possibly along Twyford Road. Site visit confirmed for Wednesday 11th October. November agenda item.</p>			
<p>School hedge Clerk has written to the primary school asking for the hedge to be cut back along the footpath between Twyford Road and Vere Close. Has now been cut back.</p>			

Station Garden Christmas Tree

Concern has been raised as to the condition of the newly planted tree. This will be looked into. **November agenda item.**

October 2023 Meeting Actions:

- Look into repair on cemetery gate

- **Update on footpath over gravel pit.**

Following information received from DWT on the footpath.

Purchase of the land is now complete and we can open the new path! We are drafting a press release too which we will send over for you to check before it goes out. I will also make a date for a grand opening where it would be great if you or someone from Willington Parish Council could attend on site? This date may have to be in the new year though as the site is living up to its name and is very wet at present! **Date to be confirmed looking like Jan/Feb 24.**