

To: Members of the Burial Committee

Date: 30th November 2023

Cllrs I. Walters (Chair), T. Bartram, J. Houghton and P. Allsopp

Dear Councillor,

You are summoned to attend a Meeting of the Burial Committee which will be held at **7:15pm on Thursday 7th December 2023** at The Old School, Castleway, Willington.

Yours sincerely

Rachel Male

Clerk/RFO

AGENDA

- 1. To receive apologies for absence**
- 2. Variation of Order of Business**
- 3. Declaration of Members' Interests**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - (b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking (if relevant).
 - (c) Members will be asked to confirm that the record is correct for Declarations of Interests for matters other than Disclosable Pecuniary Interests.
- 4. Public speaking**

At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
- 5. To consider a resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public due to the confidential nature of the business to be transacted.**
- 6. To agree the minutes of the meeting held on 30th November 2022 as a true record (attached at Item 6)**
- 7. To review policy and fees**

To consider and agree any changes.
- 8. Meeting close**