

Date: 22nd November 2023

To: Members of the Recreation and Amenities Committee

Dear Councillor and Committee Members,

You are summoned to attend a Meeting of the Recreation and Amenities Committee (RAC), which will be held at **7pm on 27th November 2023** at The Old School, Castleway, Willington.

Yours sincerely
Rachel Male

Rachel Male, Clerk/RFO

AGENDA

1. **To Receive Apologies for Absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item Public Speaking.
4. **Public speaking**

At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
5. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"
6. **Minutes**

To agree the Minutes of the RAC Meeting held on 23rd January 2023 as a true record (**attached at item 6**).
7. **Play Area Inspections**

To consider the recent play area inspections, identify those items in need of repair/replacement and make a recommendation to Council (**attached at item 8 to follow**).

 - a) *Email from resident regarding Trent Avenue play area*
A resident has emailed asking if the area can have a revamp.
Referred from Full Council 14th November 2023, minute number 141123/18a.
8. **Newsletter**

To discuss any matters relating to the newsletter.
9. **Memorial bench locations**

To discuss and agree location for memorial benches on Twyford Road Playing Field.
10. **Matters for the next meeting and potential date**

To agree agenda items to be included for the next meeting.
11. **Meeting close.**

PLEASE NOTE THAT FOR ANY ITEM RECOMMENDED TO COUNCIL THAT INCURS EXPENDITURE, THE APPROPRIATE BUDGET HEADING SHOULD ALSO BE IDENTIFIED.