

# **WILLINGTON PARISH COUNCIL**

## **TERMS OF REFERENCE**

### **FOOTPATHS AND OPEN SPACES GROUP COMMITTEE (FOSG)**

These terms are supplementary to, and do not override, the Parish Council's Standing Orders &/or Financial Regulations.

This Committee is appointed under s.101(2) of the 1972 Act.

#### **Membership of the Footpaths and Open Spaces Group**

6 Members of the Council

8 Non- Members of the Council (s.102(3) of the 1972 Act)

Only Parish Council Members will have voting rights

#### **Meetings**

1. The Committee will meet when required.
2. This Committee Meeting will be called in line with WPC's Standing Orders and Financial Regulations, and public and the press will have the right to attend. There will be public speaking at the start of every Meeting.
3. In respect of additional ordinary meetings of the FOSG, the Committee Chairman in consultation with the Clerk, may determine the date and time of its meetings.
4. All Members of this Group shall be appointed at the Annual Council Meeting, and remain as a Committee Member until the Annual Meeting of the following year, unless this is preceded by resignation.
5. Any changes in membership of the Committee after the Annual Parish Council meeting will be subject to approval at the next Parish Council meeting.
6. Election of the Committee Chair will be determined at the Annual Council Meeting.
7. The Clerk or other appropriate officer will record meetings.
8. Standing Orders on rules of debate and all other matters shall apply.
9. Quorum shall be a minimum of one third of total members of the Committee or no less than three.
10. This Committee does not regulate or control finances of the Council.

#### **Purpose of the Committee**

The Committee is established to regularly monitor the condition of local footpaths, public rights of way and public open spaces and to report problems or remedial work necessary (for the avoidance of doubt, key areas of Parish Council land are the responsibility of the RAC).

This Committee will endeavour to work with Derbyshire County Council, South Derbyshire District Council and other walking groups, local landowners and parishioners.

#### **Reporting and Accountability**

The Committee will only have the power to make recommendations which will be ratified at the next full meeting of the Parish Council.

Adopted: Annual Council May 2020  
Last Review: 2023 Annual Council Meeting  
Next Review: 2024 Annual Council Meeting

Other matters may be considered by Full Council that are deemed significant enough to require it's consideration or approval.

**Review arrangements**

The committee will be a standing Committee of the Council. The appointment of the Committee will be considered at the Annual Council Meeting who may decide to alter or dissolve the Committee as required.