

**Parish Council Minutes of Willington Parish Council
Held on Tuesday 10th October 2023 at The Old School, Castleway, Willington**

Present: Cllrs P. Allsopp (Chair), J. Houghton, C. Mead, M. Bartram, I. Walters, I. Hudson and T. Bartram.
County/District Cllr. M. Ford.
Members of the Public.
Rachel Male (Clerk).

101023/1 To Receive Apologies for Absence

None.

101023/2 Variation of Order of Business

Not required.

101023/3 Declaration of Members' Interests

Cllrs I. Hudson and I. Walters declared an interest in agenda item 15. The Old School as they both sit on the committee.

101023/4 Public Speaking, including County, District and Police Representation.

a) Residents/Councillors raised the following issues:

- Cllr. M. Bartram was asked by a resident to inform the Council of damage to the cemetery gate (slightly bent) and asking if the Council would consider removing the metal post in the car park area of Twyford Road playing field as a number of cars have backed into it. The second matter has already been considered by Council and it was RESOLVED to leave the post until works are carried out on the site in respect of the new community building.
- Cllr. T. Bartram reported a lamppost was being blocked by a large tree/overgrowth. To be reported to DCC. Also, residents are asking for an update on the new footpath over the gravel pit. An update has been requested.
- 2 members of the public advised of their applications for co-option to the Parish Council.

b) County Cllr. M Ford reported as follows:

- DCC are consulting with the public in relation to the current recycling service to obtain their views, which will then be fully considered by DCC before any decision in relation to this service is made. A combination of changes to the current recycling centre services are being proposed within this consultation, but no decisions about any of the options currently under consultation have already been made. Link to further information below.
[Proposed changes to recycling centres - Derbyshire County Council](#)
- The gully clearance around the green and painting of the white line painting is still outstanding. Highways are looking into traffic management so that both jobs can be done at the same time. Date to be chased.
- Willington Bridge regarding the damage to the bridge following the collision last week and the "Temporary" repair. Cllr. Ford has been reassured that the bridge will be repaired "As close as possible to the original condition"

District Cllr. I. Hudson reported as follows:

- The SDDC free tree scheme is now live.
- Findern Parish Council are beginning a Neighbourhood Development Plan.
- A new officer, PC Maron has joined the local SNT group.
- Ivy Close planning application which the Parish Council objected has been rejected by SDDC.
- McDonalds application has been withdrawn.

101023/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 12th September 2023

RESOLVED to agree and sign the Minutes as a true and accurate record.

101023/6 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

101023/7 Parish Council Vacancies and Co-option

RESOLVED to co-opt two new members to the Parish Council.

Tony Bates was proposed by Cllr. Houghton and seconded by Cllr. T. Bartram and all remaining Councillors voted in favour. The Declaration of Office was signed and Cllr. Bates joined the meeting.

Alex Davenport was proposed by Cllr. Houghton and seconded by Cllr. Walters and all remaining Councillors voted in favour. The Declaration of Office was signed and Cllr. Bates joined the meeting.

Two vacancies remain which will be readvertised.

101023/8 Finance – Income and payments to 10th October 2023

To approve the income and payments to 10th October 2023 (attached). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

101023/9 To confirm and agree the accounts to month ending 30th September 2023

RESOLVED that the accounts and bank reconciliation to month ending 30th September 2023, as submitted, be agreed.

101023/10 Request to use Twyford Road playing fields from Willington Scouts group for a firework display and donation request

Willington Scout Group requested permission to run the village firework display on 4th November 2023 on Twyford Road Playing Field. It was confirmed that this event was fully insured and registered with the relevant Authorities.

RESOLVED that permission be given to allow this event to go ahead, and that a £350 s137 grant be given to the Scouts to go towards the cost of on the event.

101023/11 XERO Costs

To note that costs for Xero (accounting system) will increase by £2.00 per month.

101023/12 Committee and Outside Committee representative review

RESOLVED to restart RAC and FOSG Committees with the following members:

RECREATION AND AMENITIES COMMITTEE (6 Councillors, 1 non-Councillor)

Cllrs. C. Mead (Chair), M. Bartram, T. Bartram, J. Houghton, and A. Davenport. (1 councillor vacancy remains).

FOOTPATHS AND OPEN SPACES GROUP (COMMITTEE) (6 Councillors, 8 non-Councillors)

Cllrs. A. Davenport (Chair), T. Bates, I. Hudson, T. Bartram and C. Mead. (1 councillor vacancy remains).

RESOLVED that Cllr. A. Davenport will join the NDP Committee.

NEIGHBOURHOOD PLAN STEERING COMMITTEE (5 Councillors, 3 non-Councillors)

Cllrs. J. Houghton (Chair), P. Allsopp, M. Bartram C. Mead and A. Davenport.

RESOLVED to add Cllr. I. Hudson as a Village Hall representative and Cllr. P. Allsopp will be the representative for the Safer Neighbourhood Meeting.

101023/13 Bowls Club mower service

RESOLVED to donate £240 towards the cost of the mower service.

101023/14 Groundsman Contract 1st April 2024 onwards

The clerk is compiling a comprehensive list of requirements to contact new contractors for a quote in readiness for next year. This will be discussed again in January 2024.

101023/15 Former site of Willington Primary School (the Old School)

Application for the Asset of Community Value nomination is ongoing.

The Department of Education has written back to those who objected to the removal of the S554 notice of which the tone of the letter is disappointing. The Old School Committee may request an extension to reply to the letter.

101023/16 Planning Applications

No new applications were received.

McDonalds application

The application was going to planning committee however at the last minute the application was withdrawn by the agent. The application was going to be recommended for refusal by SDDC planners on 2 grounds; no business plan and a lack of sequential tests (they need to consider other sites, and this had not been done). The agent has said they will satisfy those two requirements and come back with a new application.

The Council strongly disagreed that Highways did not have any objections with the junction on the A38.

There were 3 objections from Parish Councils. 279 individual letters objecting, most citing the issue with the junction.

The traffic assessment paid for by McDonalds however, found no issues with the junction.

RESOLVED that District Cllr. I. Hudson will challenge the Highways report. Local knowledge know this is a problem area. Can Cllr. M. Ford challenge on our behalf.

Clerk to investigate cost of a full traffic assessment with the potential of asking other PCs for a contribution towards the cost.

101023/17 Proposed Highway Improvement Scheme - Proposed construction of a new pedestrian refuge on Twyford Road

RESOLVED to support the proposal.

101023/18 Neighbourhood Development Plan

Funding has been successful and paid into the bank account. Planning Consultant is now back in place. AECOM have done the site assessment, and a meeting is taking place later this month to review the site allocations.

The current plan is to be ready for referendum approx. August next year.

101023/19 Twyford Road proposed community building and changing rooms

Quotes received will be discussed in exclusion as company names will be discussed. 5 companies have quoted for the works. The quotes have been reviewed with the architect.

Willington Parish Council

T: 07976 230669 E: clerk@willingtonpc.org.uk

101023/20 New dog bag dispensers

The Council continue to look for suitable, cost-effective dispensers/waste bags for the village.

RESOLVED to move the Station Garden dispenser will be moved closer to the school. Cllr. Houghton to arrange.

Dispenser units are for emergency use only and will only be refilled a set number of times a year due to cost.

101023/21 Play Area Inspection reports

There is some damage to the frame of the basket swing on Trent Avenue which was accidentally hit by the groundsman when mowing the area. SDDC have quoted £710 + VAT to replace. Clerk is in discussion with the Groundsman regarding insurance however in the meantime it was **RESOLVED to action the repair.**

101023/22 Correspondence

a) Request from a resident for planters along Twyford Road

There are 3 planters already in situ on Twyford Road, two at Trent Avenue and one by Fern Close. Most planters are on the entrance to the village. A thorough review of planters will be carried out by the RAC Committee before the spring/summer display is planted.

b) Email from a resident asking would it be reasonable to put up notices requesting that people turn their engines off when parked at the side of the road (particularly thinking of the layby on Twyford Road)

Following a discussion it was agreed to respond that the Council acknowledge the residents concerns, however the Parish Council does not have the authority to intervene in this matter.

c) Email from resident regarding Bittern View issues regarding the development and the Repton Road side of the village.

This matter was discussed in public speaking last month however an update is as follows:

The overgrowth (buddleja and weeds) on Repton Road has now been cleared by the resident.

The bus stop has been cleared of weeds.

The fence around the Western Power unit has once again raised with them.

Overgrown hedge further down Repton Road – the Clerk has written to DCC asking for them to write to the resident.

101023/23 DCC Snow Warden Scheme 2023-2024

RESOLVED that Willington Parish Council would not participate in this scheme 23/24.

101023/24 Remembrance Day wreath and poppies

RESOLVED to purchase a wreath and 20 additional lamppost poppies with a donation of £150.

RESOLVED that the Clerk would purchase cable ties approx. cost of £25.

101023/25 Christmas Celebrations

Christmas light switch on date set as 1st December, approx. 6pm.

RESOLVED to purchase battery operated lights up to a value of £200 and memorial baubles at approx. £20.

Clerk to write to the school to see if they have a choir who would perform a couple of carols. Cllr. Mead to ask Co-op if they would donated mince pies for the event.

101023/26 Clerk's Report

Noted and attached.

a) Willington Trent bridge damage and pedestrian safety concerns

Willington Parish Council

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Cllr. M. Ford has reported that following the collision last week and the temporary repair. Cllr. Ford has been reassured that the bridge will be repaired "As close as possible to the original condition".

Pedestrian path – residents have raised concern over the footpath over the bridge and safety concerns as its so narrow and low. Clerk will raise with DCC, Highways.

b) Parking concern around school drop off/pick up time.

The Clerk will write to the school to highlight the issues with parents.

c) Bus shelter digital notice board enquiry

Clerk to speak to DCC to ask if there are any plans for the these to be installed in the village.

d) Footpath 6 overgrowth (footpath adjacent to doctor’s surgery car park)

Clerk has raised with SDDC and DCC to ascertain landowner and ask the hedge is cut back.

101023/27 Memorial Bench Policy

RESOLVED to adopt.

101023/28 Exclusion of the Press and Public RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

All members of the public left the meeting.

101023/29 Memorial bench request

RESOLVED to inform the resident as discussed.

101023/30 Twyford Road, Community Building

Following a discussion it was RESOLVED to set up meetings with the football club and scouts to gain their input into funding before a decision can be made. The Clerk is also looking into the VAT element of the build.

101023/31 Meeting close

The meeting closed at 21.32.

Signed:.....

Date:.....

Willington Parish Council 10th October 2023

Payments to approve 10th October 2023					
Date	Method	Name	Description	VAT	Total Inc VAT
	BACS	SDCVS	Clerk's salary (inv 11360)		£ 1,167.78
	BACS	Clerk	Expenses ink and laptop	£ 92.65	£ 555.87
	BACS	J. Houghton - Expenses	Xero Invoice October	£ 6.00	£ 36.00
	BACS	Groundsman	Groundsman duties (invoice 56 + 58)		£ 1,262.00
	BACS	O Heap & Son	Fire extinguisher testing and replacement	£ 54.14	£ 324.84
	BACS	SDDC	Play area inspections	£ 21.86	£ 131.16
From Unity Trust Bank Statement					
27.09.23	DD	EON	TRPF Changing rooms electric		£ 55.21
28.09.23	DD	EON	Bowls Club electric		£ 24.20
30.09.23	DD	Unity	Service charge		£ 18.00
02.10.23	DD	South Derbyshire	Cemetery Business Rates		£ 41.00
02.10.23	DD	South Derbyshire	Tennis Courts Business Rates		£ 28.00
			Total	£ 174.65	£ 3,644.06
Income since last meeting					
14.09.23		Burial Income			£ 480.00
22.09.23		SDDC	Concurrent income 2022-2023		£ 15,630.83
			Total		£ 16,110.83

Clerks Report October 2023

COUNCIL 8TH JUNE 2021			
	080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.	Clerk to meet with a representative from SDDC on site.
	080621/18 Bowls Club Mower (PC owned)	RESOLVED that Cllr Houghton look into advertising this on Facebook Market Place.	Photos received from the Bowls Club. Photos forwarded to Cllr. T Bartram to arrange the selling of the item. Cllr. Bartram now has the mower and hopes t be able to sell as soon as its fixed.
FULL COUNCIL MEETING 11TH JANUARY 2022			
	110122/15 Village Green Application – Twyford Road Playing Fields	RESOLVED for the Clerk to investigate how we can protect the playing field if the Village Green application is unsuccessful.	Clerk is in discussions with Field in Trust.
	110122/19 Young Tree on Beech Avenue and Oaks Road	The tree has a TPO attached to it, planning permission to prune has been requested. RESOLVED to accept a quote of £100, Clerk to check with Contractor the exact work he plans to undertake.	Clerk has a site visit with DCC on 11th May to considered. Permission now granted – to decide at the meeting when work is to be carried out. RESOLVED to carry out the work at the endof the year (it was reported it appears to have already been done). Clerk has requested the work to be carried out by another contractor.
Full Council Meeting – 5th April 2022			
	100522/23 Review of Inventory of Land and other Assets	RESOLVED that the Finance Committee be requested to review the Asset Register.	To be discussed at the next Finance Ctte meeting.
Full Council Meeting – 14th June 2022			

	<u>140622/15 Website</u>	RESOLVED to upgrade the website (including change to .gov.uk as opposed to .org.uk and Clerk's email address updated to .gov.uk) with the current provider at a price of £985 + VAT.	New website going live next week.
	140622/21 Correspondence b) Email from resident regarding SDDC Tree preservation Order records for trees in Willington	RESOLVED to email SDDC, Strategic Director asking for an audit to be carried out.	Emailed.
Full Council Meeting – 12th July 2022			
	120722/18 Correspondence a) Marina parking (email from resident).	RESOLVED to ask County Council if wooden bollards could be placed around the area to prevent cars from being parked on the green.	Requested. Chased April 2023
Full Council Meeting – 11th October 2022			
	111022/29 Correspondence a) Canal Marina out of date map (email from resident)	The map at the marina is out of date (pharmacy at its old location) RESOLVED that the Clerk will investigate replacing.	Being investigated.
	111022/29 Correspondence b) Paths and roads on Repton Road (email from resident)	Concern about the condition of the paths and roads around Repton Road/Kingfisher Lane end of the village. RESOLVED the Clerk will speak to the relevant authorities.	Now cleared.
	111022/29 Correspondence c) Oak tree plaque on Oaks Road (email from resident)	Concern regarding a plaque near the base of an old oak tree is close to be engrossed by growth of the tree. Asking if the Council would consider having it moved. RESOLVED the Clerk will check with SDDC on the TPO and arrange a cost for the work.	Clerk has spoken with SDDC as there is a TPO on the tree. Ongoing. Update: quote received for £120. Contractor instructed.

	<p>111022/29 Correspondence g) email from Willington WI</p>	<p>Willington Station Adopters Group (a sub group of the Willington WI) have asked if the Council would consider placing a memorial stone for the world wars in the Station Garden. RESOLVED the Clerk will contact Network Rail to ask permission for it to be placed there. The Council would like to accept this however the Clerk will seek permission first.</p>	<p>Clerk has spoken with Network Rail, they have forwarded my email to Property Services who deal with community licenses. Dec 2022 – Clerk continues to chase. Update: email received from Network Rail 13.06.23 as follows:</p> <p><i>I can confirm that Network Rail does not have any issue with the movement of the WI memorial stone to the station garden within the agreement. At the termination of the agreement Network Rail requires that the stone is removed in line with its termination conditions. If you have any queries please do not hesitate to contact me.</i></p> <p>The Clerk has emailed the WI for next steps. EMR have informed the WI they will install the stone in September.</p>
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Other outstanding matter for Council’s information:

Graffiti - please report any graffiti to the Clerk.
Findern side of the railway bridge – reported to SDDC.

Centre of the village – zebra crossings
Faded lines have been reported to DCC.

Tree planting at the marina for the Queen’s Jubilee
RESOLVED to request a cultivation license to enable this. Clerk to action.

Twyford Road playing field – a concrete bollard has been knocked over and damaged
RESOLVED to replace at a maximum cost of £350.

Hall Lane play area
Minute ref 130623/16 -_It was discussed whether the green fencing to the left of the footpath should be removed or replaced. **RESOLVED** to replace should the cost be **£300 or below and the Clerk will go ahead if this is the case. Update: Awaiting contractor site visit. Update: quote received to replace fence link and posts approx.. £2080. Other options to be investigated.**

Speed Indicator Device (SID)
Clerk is awaiting a site visit with Highways to investigate possible locations for a new SIDS, possibly along Twyford Road. **Site visit confirmed for Wednesday 11th October.**

School hedge

Clerk has written to the primary school asking for the hedge to be cut back along the footpath between Twyford Road and Vere Close.

Station Garden Christmas Tree

Concern has been raised as to the condition of the newly planted tree. This will be looked into.