

Please note that Council meetings are recorded

Willington Parish Council  
Email: [clerk@willingtonpc.org.uk](mailto:clerk@willingtonpc.org.uk)

Date: 4th October 2023

To: The Chairman and Members of Willington Parish Council

Dear Councillor,

You are summoned to attend the Willington Parish Council Meeting, which will be held at 7:00pm on Tuesday 10th October 2023 at The Old School, Castleway, Willington.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely

*Rachel Male*

Rachel Male, Clerk/RFO

### AGENDA

1. **To Receive Apologies for Absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of Members' Interests**
  - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
4. **Public Speaking, including County, District and Police Representation. Total 15 minutes**
  - a) At the start of the meeting a period of not more than three minutes will be made available for members of the public and members of the Council to comment on any matter.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council, however, will restrict Police matters they raise to those relating to their Council Ward.
  - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
5. **To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 12th September 2023 (attached at item 5)**
6. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**

*"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"*
7. **Parish Council Vacancies and Co-Option**

*To consider applications to fill Parish Councillor vacancies and co-opt new members on to the Council.*
8. **Finance – Income and payments to 10th October 2023 (attached at item 8)**

*To approve the income and payments to 10th October 2023. An update may be provided at the Meeting.*  
Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
9. **To confirm and agree the updated accounts to month ending 30th September 2023 (attached at item 9)**
10. **Request to use Twyford Road playing fields from Willington Scouts group for a firework display and donation request (attached at item 10)**

*To consider request from Willington Scouts for permission to use the Twyford Rod playing field on the 4th November for a fireworks display and a request for a donation towards the cost.*
11. **Xero Costs**

*To note that costs for Xero (accounting system) will increase by £2.00 per month to £30 + VAT.*

- 12. Committee and Outside Committee representative review**
- 13. Bowls Club mower service (attached at item 13)**  
*Request from the Bowls Club for a donation towards the service of the mower.*
- 14. Groundsman Contract 1st April 2024 onwards**  
*To discuss options for ground maintenance from 1<sup>st</sup> April 2024.*
- 15. Former site of Willington Primary School (the Old School) – verbal update**  
*To receive an update.*
- 16. Planning Applications (attached at item 16)**  
*Any applications received after publication of the agenda will be advised at the meeting.*
  - a) McDonalds Application – Withdrawn  
*To discuss and consider options regarding 100 personal objections and 3 Parish Council objections all citing highway safety concerns however the Traffic Assessment raised no concerns.*
- 17. Proposed Highway Improvement Scheme - Proposed construction of a new pedestrian refuge on Twyford Road**  
*To consider and agree to any comments / representation regarding this scheme.*
- 18. Neighbourhood Development Plan**  
*To receive a verbal update on the latest developments on the Willington Neighbourhood Plan.*
- 19. Twyford Road Community Building**  
*To receive a verbal update on the latest developments with the Twyford Road, Community Building.*
- 20. New dog bag dispensers**  
*To consider and agree costs of the above.*
- 21. Playarea Operations Inspection Reports (attached at item 21)**  
*To discuss and agree action from the above reports.*
- 22. Correspondence (attached at item 22)**
  - a) Request from a resident for planters along Twyford Road.
  - b) Email from a resident asking would it be reasonable to put up notices requesting that people turn their engines off when parked at the side of the road (particularly thinking of the layby on Twyford Road).
  - c) Email from resident regarding Bittern View issues regarding the development and the Repton Road side of the village.
- 23. DCC Snow Warden Scheme 2023-2024**  
*To consider if the Council wishes to participate in this scheme.*
- 24. Remembrance Day wreath and poppies**  
*To consider and agree donation for Remembrance Day.*
- 25. Christmas Celebrations**  
*To consider and agree options.*
- 26. Clerk's Report (attached at item 26)**
  - a) Willington Trent bridge damage and pedestrian safety concerns.
  - b) Parking concern around school drop off/pick up times.
  - c) Bus Shelter digital notice boards enquiry.
  - d) Footpath 6 overgrowth (adjacent to surgery's car park).
- 27. Memorial bench policy (attached at item 27)**  
*To review and adopt a memorial bench policy.*
- 28. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**
- 29. Memorial bench request**
- 30. Twyford Road, Community Building**  
*To discuss and agree on received tenders.*
- 31. Meeting close**