

Willington Parish Council

clerk@willingtonpc.org.uk

**Minutes of the Ordinary Parish Council Meeting
Held on Tuesday 10th January 2023 at The Old School, Castleway, Willington**

Present: Cllrs P. Allsopp (Chair), M. Bartram, I. Hudson, T. Bartram, S. Macpherson and J. Houghton
Members of the Public.
Rachel Male (Clerk).

100123/1 To Receive and Accept Apologies for Absence

Apologies for absence was received and accepted from Parish Cllrs. I. Walters, C. Blanksby, C. Mead, S. Mead and A Macpherson.

100123/2 Variation of Order of Business

None.

100123/3 Declaration of Members' Interests

Cllr. J. Houghton declared a personal interest in agenda item 16. Community Speedwatch Equipment as he is a member of the group.

100123/4 Public Speaking, including County, District and Police Representation.

a)

- Concern was raised over the flooding in the village, mainly around the centre of the village at the mini roundabouts/zebra crossings. County Cllr M. Ford will discuss with Highways.
- A question was asked whether the Council had considered speed awareness devices.
- A resident raised concern over 3 dead swans along the river. Resident advised to contact the Environment Agency.
- Further concern was raised over the safety of the co-op crossing. County Cllr. M Ford will raise this with the Highways Inspector when he visits the village in a couple of weeks.
- A resident asked about a memorial bench (to be discussed later in the meeting).

b)

District/County Councillor M. Ford gave the following report:

- The Boundary Commission are undertaking a review of County Divisions; work was ongoing and the results would be implemented in 2025. Councillors were usually representing approximately 10,000 residents per Division, many were way above that now in Derbyshire.
- Next Area Forum is on the 14th February at Findern Village Hall.
- The County Council budget was showing a £35 million shortfall for the next financial year, this would put real pressure on services, especially non-statutory services.

100123/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 13th December 2022.

RESOLVED to confirm, agree and sign the Minutes as a true and accurate record.

100123/6 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

100123/7 Finance – Income and payments to 10th January 2023

To approve the income and payments to 10th January 2023. (Attached). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

100123/8 To confirm and agree the accounts to month ending 31st December 2022

RESOLVED that the accounts and bank reconciliation to month ending 31st December 2022, as submitted, be agreed.

100123/9 Opening of new bank accounts

RESOLVED to delegate authority to the Clerk and Cllr. J. Houghton to open new accounts where necessary. 3 accounts to be held in total, one each for the Council (current account), Twyford Road Community Build and a reserves account.

100123/10 Microsoft OneDrive upgrade for Clerk's laptop

RESOLVED to upgrade OneDrive/Office 365 account to a personal account for an annual cost of £59.99 including VAT.

100123/11 Planning Applications

- a) DMPA/2022/1534 - Proposed rear office extension at 5 Ivy Lodge, Annexe Twyford Road, Willington, Derby, DE65 6DE. **Noted.**
- b) DMPA/2022/1154 - The variation of condition no. 2 (relating to landscaping) of permission ref. 9/2018/0008 for reserved matters application for residential development at Land At Former Calder Works, Repton Road, Willington, Derby, Derbyshire, DE65 6PD. **RESOLVED** to ask for clarification on the following: **1. Are they removing the soil that has been built up? 2. Are they removing the concrete 3. how the 3 drawings come together on the master plan and confirming path access.**
- c) CM9/0922/18 at Willington Quarry, The Castle Way /A5132, Egginton, Derbyshire, DE65 6BW. **Noted.** Proposal: The phased extraction of approximately 600,000 tonnes of sand and gravel as a southern extension to Willington Quarry with restoration to conservation wetland, lowland meadow, biodiversity enhancements and flood attenuation measures; retention of existing aggregate processing plant, silt lagoon, ready-mix concrete plant, access / haul roads and soil bunds, construction of a temporary vehicular bridge over the River Dove and the permanent diversion of Public Right of Way (PRoW) – Burton CP10. Location: Willington Quarry, The Castle Way / A5132, Egginton, Derbyshire, DE65 6BW.
- d) DMPN/2022/0663 - Certificate of lawfulness for proposed loft conversion with rear dormer at 166 Doles Lane, Findern, Derby, DE65 6BA. **Not Willington so N/A.**
- e) DMPA/2023/0007 - The erection of a single storey side extension, removal of garage door and installation of window at 9 Bunting Way, Willington, Derby, DE65 6QX. **Noted.**

100123/12 SDDC Summer Holiday Provision 2023

RESOLVED that the Council would once again book the summer holiday activities to a maximum cost of £1,400 subject to available.

100123/13 Playground maintenance at Hall Lane and Trent Avenue play areas

Further to an update from South Derbyshire. **It was RESOLVED** to accept a quotation of £1053.60 per annum from SDDC to undertake safety inspections at the playground. All new equipment purchased by the Council will be insured by the Parish Council. Existing equipment will not be insured for fire/theft/damage.

100123/14 SDDC Flood Liaison meeting update

Cllr. J. Houghton gave an update from the last flood liaison meeting.

If Willington signed up to the Flood Warden Community Group, they would gain access to the signage scheme which allows communities to put their own flood warning signs out as opposed to waiting for Highways or EA to come out. Training would be provided (currently online but going back to face to face from March). More volunteers would be needed. Cllrs. Allsopp and S. Macpherson were interested in joining. Clerk to find out more information re costs and training.

Highway drainage plan for 22/23 is to continue into 23/24. Which will involve reactivating cleansing of blocked gulleys, if reported. Routine checks done on roads that are tree lined.

Environment Agency (EA): Updated Willington flood risk mapping should be released and in the public domain in May 2023.

Following a de-silt (removal of sediment in the river channel) completed last year on Willington Brook, EA have undertaken a further survey of a culvert along Ivy Close. A land records search is showing the culvert to be on unregistered land. If anyone is able to help with identifying the land-owner please get in touch.

100123/15 Neighbourhood Development Plan Update

Cllr. Houghton gave a brief update. A meeting was held with the Planning Consultant in December and work continues. The Housing Needs Assessment is now being reviewed. Waiting for the changes to be made to the Design Codes. The website will be updated shortly with all information.

100123/16 Community Speedwatch Equipment

It was RESOLVED to purchase equipment to a value of £600 (exc. VAT).

100123/17 Clerk's Report

Attached.

100123/18 Exclusion of the Press and Public RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

All members of the public left the meeting.

100123/19 Request for a memorial bench

Following a request from a resident to place a memorial bench on a pavement in the village, the Clerk will forward the request to highways as the landowners and inform the resident. Clerk to put on FOSG/RAC in the coming months for further discussion on memorial bench requests.

100123/20 Meeting close

The Meeting closed at 8.21pm.

Willington Parish Council 10th January 2023

Payments to approve 10th January 2023					
Date	Method	Name	Description	VAT	Total Inc VAT
	BACS	Contractor	Twyford Road Mowing (Invoice No: 4594)	£ 22.00	£ 132.00
	BACS	South Derbyshire CVS	Clerks salary (Invoice 10803)		£ 1,758.04
	BACS	J. Houghton	Xero Invoice Jan 23	£ 5.60	£ 33.60
	BACS	Clerk	Expenses (ink, mileage and reimburse dog fouling bags)	£ 14.69	£ 134.93
	BACS	Groundsmans	Groundsman duties (invoice 77)		£ 199.00
	BACS	Willington Carnival	S137 Donation towards a large gazebo		£ 500.00
	BACS	Old School	Room Hire (Oct-Dec 22)		£ 115.44
From Unity Trust Bank Statement					
28.12.22	DD	Eon	Twyford Road, Changing Rooms Electric		£ 49.00
28.12.22	DD	Eon	Bowls Club, Electric		£ 25.00
			Total	£ 42.29	£ 2,947.01

Income to note up to and including 10th January 2023					
15.12.22	BACS	Newsletter Income	Newsletter advertising (133)		£ 40.00
Various	BACS	Allotment Income	Rent (160, 156, 149, 154, 148, 161, 158, 151, 159, 141, 143, 153)		£ 360.00
			Total		£ 400.00

Clerks Report January 2023

	MINUTE NUMBER	RESOLUTION	ACTION
	Calon	Tidiness of area	Dec 2022 – Clerk has written to Calon Energy CEO and the local contact however the emails were undelivered. Clerk has written to local MP Heather Wheeler with the Council’s condition of the footpaths surrounding the area. UPDATE: response received 05.01.23 Thank you for raising your concerns regarding the vegetation impeding footpaths adjacent to the Willington site. There are no Calon energy personnel based on the site, but I visit it once every couple of months to make sure everything is in order with my last visit being in Nov 22. I will be visiting the site later this month so I will see exactly where it is so we can get the overgrowth removed.
COUNCIL 8TH JUNE 2021			
	080621/17 To Consider a Health Initiative Proposal Using Outdoor Gym	RESOLVED that a personal trainer be approached to carry out three one-hour sessions over a three-week period at a cost of £40.00 per session. Evidence that they are fully insured and a risk assessment must be provided to the Clerk before this takes place.	Clerk to meet with a representative from SDDC on site.
	080621/18 Bowls Club Mower (PC owned)	RESOLVED that Cllr Houghton look into advertising this on Facebook Market Place.	Ongoing. JH to refresh request on Facebook. Clerk to check with JH. 14.06. Get a quote from NU Blades for a repair to enable the mower to be sold. Awaiting price from NU Blades.
FULL COUNCIL MEETING 11TH JANUARY 2022			
	110122/15 Village Green Application – Twyford Road Playing Fields	RESOLVED for the Clerk to investigate how we can protect the playing field if the Village Green application is unsuccessful.	Clerk is in discussions with Field in Trust.

110122/19 Young Tree on Beech Avenue and Oaks Road	The tree has a TPO attached to it, planning permission to prune has been requested. RESOLVED to accept a quote of £100, Clerk to check with Contractor the exact work he plans to undertake.	Clerk has a site visit with DCC on 11th May to considered. Permission now granted – to decide at the meeting when work is to be carried out. RESOLVED to carry out the work at the end of the year (it was reported it appears to have already been done).
Full Council Meeting – 8th March 2022		
080322/24 Correspondence (f) Willington's lost bus route	RESOLVED: Clerk will write to the bus company pleading that the village service be reviewed.	Clerk has written to bus company regarding Willington's service.
Full Council Meeting – 5th April 2022		
050422/22 Correspondence Emails from residents: (a) Concern regarding the safety of Co-op crossed, Repton Road	RESOLVED to request a meeting with Highways and ask residents to report all near miss instances to the Clerk and DCC/Police.	Clerk has posted on social media requesting incidents with the crossing to be logged with the Council. Clerk will then contact Highways with feedback.
Full Council Meeting – 5th April 2022		
100522/23 Review of Inventory of Land and other Assets	RESOLVED that the Finance Committee be requested to review the Asset Register.	To be discussed at the next Finance Ctte meeting.
Full Council Meeting – 14th June 2022		
140622/15 Website	RESOLVED to upgrade the website (including change to .gov.uk as opposed to .org.uk and Clerk's email address updated to .gov.uk) with the current provider at a price of £985 + VAT.	2Commune instructed. Ongoing.
140622/16 Public Rights of Way Maintenance Agreement 2022/2023	RESOLVED the Council would take part in this scheme on the condition that we are not solely responsible for the tow path.	Awaiting a response from DCC before signing the paperwork.
140622/21 Correspondence b) Email from resident regarding SDDC Tree preservation Order records for trees in Willington	RESOLVED to email SDDC, Strategic Director asking for an audit to be carried out.	Emailed.

	140622/21 Correspondence c) Email from resident – regarding flooding at Bittern View	RESOLVED: To request a site visit with SDDC to discuss the matter further.	Site visit requested.
	140622/21 Correspondence g) Email from resident regarding the footpath in front of the Doctors (Overgrown with trees and shrubs almost reaching the path to resident's fences).	RESOLVED: Clerk to speak with the doctors surgery and Persimmon regarding ownership.	Email sent. Clerk to chase with Highways, Persimmon and South Derbyshire re ownership. Ongoing.
Full Council Meeting – 12th July 2022			
	120722/16 Review of Community Facilities	There has been a request to review our community facilities from the Village Hall. RESOLVED to set up an informal working group to look into this further (September). This will be led by Cllr. I. Hudson with Cllrs. J. Houghton, C. Mead, C. Blanksby and the Village Hall chair forming part of the group.	Meeting on 14.11.2022
	120722/18 Correspondence a) Marina parking (email from resident).	RESOLVED to ask County Council if wooden bollards could be placed around the area to prevent cars from being parked on the green.	Requested.
	120722/18 Correspondence b) TrentBarton Villager V3 and Double yellows in Beech Ave, Willington (email from resident).	DCC have been copied in and the Clerk will follow up.	Clerk has chased.
	120722/18 Correspondence d) Derbyshire County Council's failure to satisfactorily maintain Willington's pavements in a safe condition (email from resident).	The County Councillor was present at the start of the meeting and will speak to highways. RESOVLED the Clerk will chase if no response is received, contact DCC for an update	Chased.
Full Council Meeting – 11th October 2022			
	111022/17 DCC Snow Warden Scheme 2022-2023	RESOLVED that the Clerk will advertise for volunteers on social media and via the website if the required number is met the Clerk will arrange the necessary paperwork and report back.	Clerk has emailed DCC.

	111022/29 Correspondence a) Canal Marina out of date map (email from resident)	The map at the marina is out of date (pharmacy at its old location) RESOLVED that the Clerk will investigate replacing.	Being investigated.
	111022/29 Correspondence b) Paths and roads on Repton Road (email from resident)	Concern about the condition of the paths and roads around Repton Road/Kingfisher Lane end of the village. RESOLVED the Clerk will speak to the relevant authorities.	Reported to DCC, Highways and email sent to Western Power.
	111022/29 Correspondence c) Oak tree plaque on Oaks Road (email from resident)	Concern regarding a plaque near the base of an old oak tree is close to be engrossed by growth of the tree. Asking if the Council would consider having it moved. RESOLVED the Clerk will check with SDDC on the TPO and arrange a cost for the work.	Clerk has spoken with SDDC as there is a TPO on the tree. Ongoing.
	111022/29 Correspondence e) Traffic calming and pavement parking in Willington (email from resident)	Concerns raised around traffic calming and pavement parking in Willington. The Community SpeedWatch (CSW) Group should be active in the village soon. CSW can do 40mph stretches as well as 30mph. RESOLVED to request a visit from Highways via Martyn Ford. Clerk to chase the progress on the pedestrian refuges islands along Twyford Road.	Clerk has raised the issue with DCC/Highways and County Councillor. A visit to the village has been requested.
	111022/29 Correspondence g) email from Willington WI	Willington Station Adopters Group (a sub group of the Willington WI) have asked if the Council would consider placing a memorial stone for the world wars in the Station Garden. RESOLVED the Clerk will contact Network Rail to ask permission for it to be placed there. The Council would like to accept this however the Clerk will seek permission first.	Clerk has spoken with Network Rail, they have forwarded my email to Property Services who deal with community licences. Dec 2022 – Clerk has chased.
Other outstanding matter for Council's information:			

Graffiti - please report any graffiti to the Clerk.

Bus stop (next to the Rising Sun on Canal Bridge) – reported to SDDC, NOW CLEARED.

Railway underpass (Willington Garage side) – reported to SDDC. NOW CLEARED

Findern side of the railway bridge – reported to SDDC.

Centre of the village – zebra crossings

Faded lines have been reported to DCC.