

**Please note that Council meetings are recorded
Willington Parish Council
Email: clerk@willingtonpc.org.uk**

Date: 16th September 2021

To: Members of Willington Parish Council

Dear Councillor

The Chairman has called an Extraordinary Meeting of Willington Parish Council to which you are summoned to attend, which will be held at 7pm on **Tuesday 21st September 2021** at The Old School, Castleway, Willington.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely

Debra Townsend

Debra Townsend
Clerk/RFO

AGENDA

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business (if required)**
- 3. Declaration of Members' Interests**
 - a) Members must ensure that they advise the Clerk of any Declaration of Members Interests by email prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4. Exclusion of the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.
- 5. Resignation of the Clerk and Finance Officer**

To report the above resignations and agree actions for recruitment and arrangements for the shorter term.
- 6. Meeting close**