

**Minutes of the Ordinary Parish Council Meeting
Held on Tuesday 13th July 2021 at The Old School, Castleway, Willington**

Present: P. Allsopp (Chair), M. Bartram, T. Bartram, C. Blanksby, J. Houghton, C. Mead, S. Mead, I. Walters and Cllrs I. Hudson and S. Macpherson (after Minute Number 130721/9).

Members of the Public

D. Townsend (Locum Clerk).

130721/1 To receive apologies for absence

Apologies for absence were received from Cllr A. MacPherson and Cllr M. Ford (SDDC and DCC).

130721/2 Variation of Order of Business

None.

130721/3 Declaration of Members' Interests

None.

130721/4 Public Speaking, including County, District and Police Representation.

Cllr Martyn Ford was unable to attend but provided an update which was read by the Chairman as follows;

DCC - Repairs to the damaged hand rail on Findern Lane were expected to be undertaken within the next few weeks. Cllr Ford had also contacted the tenants of the land that abuts the Causeway asking for the hedge to be trimmed back, as far as the Wildlife & Countryside Act allowed, before cutting resumed after September 1st. The Dragon had also trimmed the hedge on Foot Path One following requests from residents.

SDDC – Cllr Ford reported that he had requested attention be given to the toilet railings,(repaint etc). He added that the grass cutting teams were currently behind schedule due to staff shortages. Bids for the new recycling contract were being evaluated over the next few days, and Goodmans had also launched a new website for the Freeport proposal www.emipark.co.uk

130721/5 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 8th June 2021.

RESOLVED to agree and sign the Minutes as a true and accurate record.

130721/6 To note and agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 21st June 2021.

RESOLVED to agree the recommendations within the non-confidential Minutes of the RAC Meeting held on 21st June 2021. It was noted that the mini-goals were being donated.

130721/7 To note and agree the recommendations within the non-confidential Minutes of the Neighbourhood Plan Steering Group Committee Meeting held on 28th June 2021.

RESOLVED to agree the recommendations within the non-confidential Minutes of the Neighbourhood Plan Steering Group Committee Meeting held on 28th June 2021.

130721/8 To note and agree the recommendations within the non-confidential Minutes of the Burial Committee Meeting held on 30th June 2021.

RESOLVED to agree the recommendations within the non-confidential Minutes of the Burial Committee Meeting held on 30th June 2021. It was requested that in regard to Minute Number B300621/6 the Burial Committee meet in September to discuss if it would be feasible to offer concessions on burial fees.

130721/9 To Consider and Agree Applications for Co-option to two Vacancies.

Applications had been received from three local residents for two vacancies. These were considered.

RESOLVED that Sarah Macpherson and Ian Hudson be co-opted as Councilors on Willington Parish Council. Both successful applicants signed their declarations of acceptance of office and joined the meeting.

130721/10 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not Required

130721/11 Finance – Income and payments to 13th July 2021

To approve the income and payments to 13th July 2021 (attached at Annexe A to the Minutes).

RESOLVED that all income and payments as submitted be agreed.

130721/12 Authorisation of August Payments

RESOLVED that as there was no Council Meeting in August, the Clerk in consultation with the Chair and the Chair of Finance Committee be delegated authority to pay any invoices urgently required, to include payment of wages. All paid invoices to be submitted to Council to note in September.

130721/13 To confirm and agree the accounts to month ending 30th June 2021

RESOLVED that the accounts and bank reconciliation to month ending 30th June 2021 as submitted, be agreed.

130721/14 Clerks Report

The report was noted, and an update given on Calon and their commitment to tidy up the area identified.

RESOLVED that the Clerk complete the following actions;

14/2020 - ask Cllr Ford to follow this up.

130721/15 Appointment to Vacancies on Existing Committees

RESOLVED to appoint to vacancies as follows;

- Recreation and Amenities Committee - Councillor S. Macpherson
- Footpaths and Open Spaces Group - Councillor Hudson
- Finance Committee - Councillor S. Macpherson
- Neighbourhood Plan Working Group - M. Bassett (Non-Council Member)

130721/16 Review of Inventory of Land and other Assets

It was requested that a map be circulated of location of all assets, and that trees be included where appropriate.

RESOLVED that the Asset Register as submitted be approved subject to the addition of appropriate trees.

130721/17 Local Information Requirements for the Validation of Planning Applications

Noted.

130721/18 Freeport Meeting Update

Cllr T. Bartram provided an update on the recent Freeport Meeting that he attended. He reported that the Board was still being confirmed and a new website for up to date information had been set up, www.emipark.co.uk.

Noted.

130721/19 NDP Grant

RESOLVED that the Clerk be authorised to apply for a grant to assist with completion of the Neighbourhood Plan, on behalf of Willington Parish Council.

130721/20 Village Green Application – Twyford Road Playing Fields

An email from Derbyshire County Council was circulated regarding the Village Green Application. It advised the Parish Council to consider seeking independent legal advice before making a decision as to whether to start the development on Twyford Road Playing Fields.

RESOLVED

- a) To write to those residents who had applied for Village Green status asking if they would attend a meeting with representatives of the Parish Council.
- b) To appoint a legal representative and request advice as follows;
 - i) what are the risks and legalities of going ahead with this development
 - ii) if the application was successful would we be able to operate the development as a commercial entity (charging rent etc.).
 - iii) If the application was successful would there be any restrictions on events run on the field (Carnival etc)
 - iv) could we put a restrictive covenant in place to ensure this land could not be considered for any development in the future (to appease residents).

Up to £2000.00 to be agreed for appointment of a legal representative (£1000.00 to be taken from Planning Objections budget and £1000.00 from TRPF development budget).

130721/21 Update on S106 Projects

- a) Twyford Road Playing Field – it was reported that there is the opportunity to amend the plans and re-submit to SDDC on one occasion free of charge.
- b) Tennis Court Refurbishment – this work is now due to start week commencing 19.7.21.

130721/22 Xero Costs

To note that costs for Xero (accounting system) will increase by £2.00 per month.
Noted.

130721/23 Training Course – Understanding Procurement and Writing Simple Contracts and Agreements

RESOLVED that the Clerk attends the above course to take place on Zoom on Monday 29th November 2021 between 10 am and 12.30 pm at a cost of £50.00.

130721/24 SDDC Roll of Honour

Residents nominated by Willington Parish Council had been included on South Derbyshire's Community Heroes Roll of Honour.
Noted.

130721/25 Outdoor Gym Installation

Cllrs Blanksby and Walters reported that they had met with a resident regarding correspondence received relating to privacy adjacent to Hall Park (Minute Number 080621/19).

RESOLVED that this will be considered at Council in September. The Clerk to circulate the report and photos in advance of this Meeting, and get costs to move two pieces of equipment.

130721/26 Correspondence

None received.

130721/27 Planning Applications

DMPA/2021/0884 1 The Castle Way, Willington, Derby, DE65 6BT. Change of use of living room and bedroom (use class C3) to beauty treatment studio (Use Class E(c) - formerly A1).

RESOLVED to object to this application on the grounds that there is insufficient parking in this area that will be exacerbated by this development.

DMPN/2021/0891 9 Wheatfield Court, Willington, Derby, DE65 6PT. Certificate of Lawfulness for proposed erection of a rear extension.

Noted

DMPA/2021/0761 65 Trent Avenue, Willington, Derby, DE65 6DN. The erection of a canopy.
Noted

DMPA/2020/0918 106 The Castle Way, Willington, Derby, DE65 6BU. Amended scheme to previously approved for the erection of ground and first floor side extension.
Noted

130721/28 Exclusion of the Press and Public

RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

130721/29 Memorial Trees

RESOLVED to send further correspondence to the Canal and River Trust as it was felt that the query had been misunderstood. Send a follow up letter to Mercia Marina.

The Meeting closed at 8.45 pm

Date		Name	Description	VAT	Total inc VAT
			INVOICES ATTACHED	£	£
28.6.21	BACS	South Derbys CVS	Salaries		1184.82
13.7.21	BACS	Hardy Signs	Laminate Sign	13.00	78.00
13.7.21	BACS	D. Townsend	Locum Clerk Inv. 165 (to 10.6.21)		475.00
13.7.21	BACS	SDDC	Trade Waste Collection (Inv 80985256)		889.20
13.7.21	BACS	G. McCulloch	Litter Picking/Play Area Inspection/Grds Mtce (Inv 36)		444.00
13.7.21	BACS	Old School Trust	Room Hire		38.95
13.7.21	BACS	J. Houghton - Reimbursement	Zoom Invoice 30.6.21 (94540070)	2.40	14.39
13.7.21	BACS	J. Houghton - Reimbursement	Xero Invoice 1.7.21 (8993670)	4.80	28.80
			FROM BANK STATEMENT		
			PAYMENTS		
1.6.21	DD	SDDC	Cemetery Rates		43.00
1.6.21	DD	SDDC	Tennis Courts Rates		30.00
21.6.21	DD	EON	TRPF		18.51
30.6.21	BACS	Unity Trust Bank	Service Charge		18.00
			INCOME		
1.6.21	BACS	Allotment			30.00
17.6.21	BACS	Peveiril Homes	Reimbursement of legal fees		387.00