

Willington Parish Council

Annual Meeting Minutes of Willington Parish Council

Held on Tuesday 12th May 2020 under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Present: P. Allsopp (Chair), M. Bartram, T. Bartram, C. Blanksby, C. Carter, R. Casey, J. Cullen, P. Cullen, J. Houghton, A. Macpherson and I. Walters.

Members of the Public.

D. Townsend (Locum Clerk).

120520/1 To Elect a Chair for the Ensuing Year

Nominations were received for the position of Chair, and it was

RESOLVED that Cllr P. Allsopp be elected Chair for 2020/21.

A formal declaration of interest would be completed following the Meeting.

120520/2 To Elect a Vice-Chair for the Ensuing Year

Nominations were received for the position of Vice-Chair, and it was

RESOLVED that Cllr J. Houghton be elected Vice-Chair for 2020/21.

A formal declaration of interest would be completed following the Meeting.

120520/3 To Receive Apologies for Absence

An apology for absence was received from Cllr M. Ford (SDDC and DCC).

120520/4 Variation of Order of Business

Not required.

120520/5 Declaration of Members' Interests

None

120520/6 Public Speaking, including County, District and Police Representation.

None

120520/7 To confirm and agree as a true record the non-confidential Minutes of the Willington Parish Council Meeting held on 21st April 2020.

RESOLVED to agree and sign the Minutes as a true and accurate record.

120520/8 To note the Minutes of the RAC Meeting, held on 24th February 2020, and agree the recommendations therein.

RESOLVED to note the Minutes and agree the recommendations therein.

120520/9 To note the Minutes of the Burial Committee Meeting, held on 18th February 2020, and agree the recommendations therein.

RESOLVED to note the Minutes and agree the recommendations therein.

120520/10 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

Not required.

120520/11 Finance – Income and payments to 12th May 2020.

To approve the income and payments to 12th May 2020. (Attached at Annexe A to the Minutes). All invoices were available for inspection prior to the Meeting.

RESOLVED that all income and payments as submitted be agreed.

120520/12 Clerk's Report

Councillors were reminded to ensure their declarations of interest were up to date as this was a legal requirement.

120520/13 Review of Delegation Arrangements to Committees, Sub-Committees, Staff and other Local Authorities.

RESOLVED that delegation agreements as submitted be agreed

120520/14 Review of Terms of Reference.

RESOLVED that Terms of Reference as circulated be approved subject to the following amendments;

- **Council (Agreed as submitted).**
- **Recreation and Amenities Committee (Agreed as submitted, subject to membership being increased to six members of the Council).**
- **Footpaths and Open Spaces Group (Agreed as submitted).**
- **Burial Committee (Agreed as submitted, subject to Items 11 and 12 (Budget and Total Expenditure), being removed).**
- **Staffing Committee (Agreed as submitted, subject to membership being increased to six members of the Council).**
- **Finance Committee (Agreed as submitted).**
- **Neighbourhood Plan Working Group (Agreed as submitted).**

120520/15 Appointment of Members to Existing Committees

RESOLVED to postpone this item to the next Council Meeting.

120521/16 Appointment of any New Committees in accordance with Standing Order 4.

RESOLVED to postpone this item to the next Council Meeting.

120520/17 Review and Adoption of Standing Orders, Financial Regulations, Code of Conduct and Whistleblowing Policy

RESOLVED that Standing Orders, Financial Regulations, Code of Conduct and Whistleblowing Policy all be agreed as submitted.

120520/18 Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.

RESOLVED that Cllrs with any knowledge of these to contact the Clerk and that this item be postponed the next Council Meeting.

120520/19 Review of Representation on or work with external bodies and arrangements for reporting back.

RESOLVED that the following representatives be agreed;

Toyota Liaison (Chair and Vice-Chair)

John Allsop Education Foundation (Chair)

Willington Old School (Cllr I. Walters)

Willington Village Hall (Cllrs J. Houghton and A. Macpherson)

Willington Arts Festival (Cllr C. Carter)

Willington Carnival (Cllrs J. Houghton and C. Blanksby)

South Derbyshire Area Forum (Cllr A. Macpherson)

Safer Neighbourhood Meeting (Cllr A. Macpherson and Vacancy)

SDDC Flood Liaison Committee (Cllrs J. Houghton and A. Macpherson)

SDDC Joint Meeting with Parish Councils (Cllrs A. Macpherson and J. Houghton)

SDDC Joint Highways Forum (Vacancy)

Railhead (Cllr J. Houghton)

As the Meeting reached it's maximum time of 3 hours, it was agreed to carry over all outstanding business to the next Council Meeting.

The Meeting closed at 10.00 pm

Willington Parish Council - Parish Council Meeting 12th May 2020

PAYMENTS/INCOME TO APPROVE MAY 2020

Date		Name	Description	VAT	Total inc VAT
			INVOICES ATTACHED	£	£
12/5/20	BACS	Graham McCulloch	Litter pick/play areas		434.00
12/5/20	BACS	Graham McCulloch	Routine Grounds Maintenance		700.00
12/5/20	BACS	J. Houghton	Reimbursement – Zoom Pro (Monthly)	2.40	14.39
12/5/20	BACS	D Townsend	Locum Clerk (5 WEEKS)		1356.50
12/5/20	BACS	B. Davis	Newsletter		
			FROM BANK STATEMENT		
			PAYMENTS		
			INCOME		