**Willington Parish Council**

### Minutes of the Ordinary Parish Council Meeting

**Held on Tuesday 11th June 2019 at 7:00pm**

**At The Old School, The Castleway, Willington**

**Present:** P. Allsopp (Chair), T. Bartram, C. Blanksby, C. Carter, R. Casey, J. Cullen P. Cullen, J. Houghton, A Macpherson, I. Walters.

Members of the Public.

D. Townsend (Following Minute Number 345/19). Locum Clerk.

**343/19 To receive apologies for absence**

None.

**344/19 Declaration of Members’ Interests**

None

**345/19 Appointment of a Locum Clerk**

Council were advised that the Administration Assistant had resigned, and they currently did not have the services of a Locum Clerk. A report was submitted asking for this to be considered.

**RESOLVED that**

1. **the resignation of the Admin Clerk was noted.**
2. **A Locum Clerk be appointed. Costs were noted as £25.00 per hour plus mileage at current NALC rates.**

The Locum Clerk joined the Meeting

**346/19 Public Speaking including County, District and Police Representation**

A Resident raised the issue of an email sent from a Parish Councillor and reported in the Liverpool Echo, and asked how this would be dealt with. A Councilor responded that this should be dealt with in an open Meeting.

The Chair responded that as the Councillor had now resigned, this matter was private, and could not be discussed in an open meeting due to breaching privacy laws.

A Resident reported that following the May meeting of Willington Parish Council, alleged threatening behavior had been observed in the car park. The Chair responded that this could not be discussed in an open Meeting.

**347/19 To confirm the non-confidential Minutes of Willington Parish Council Meeting held on Tuesday 14th May 2019**

The minutes of the Ordinary meeting held on 11.12.18, having been circulated prior to the meeting, were approved as a correct record, subject to amendments being made as follows;

Minute Number 326/19 – Recorded Vote for both the Chair (Cllr Allsopp) and the Vice- Chair (Cllr Houghton) should be recorded as follows;

In favour Cllrs Allsopp, Carter, Houghton, MacPherson, Phillips and Walters

Not in favour Cllrs Bartram, Blanksby, Casey, J. Cullen, P. Cullen

Minute Number 331/19 – Recorded Vote for Appointment of any New Committee should be recorded as follows;

In favour – Cllrs Bartram, Blanksby, Casey, J. Cullen, P. Cullen

Not in favour – Cllrs Carter, Houghton, Macpherson, Phillips

Abstention – Cllrs Allsopp and Walters

The Minutes were duly signed by the Chair with amendment.

**349/19 Governance**

Councillors were reminded that it was a legal requirement to complete their Register of Interest Forms.

**NOTED**

**350/19 Finance**

**RESOLVED that the following income and payments be agreed;**

1. Payments

Payee  Description Amount

Mr G C McCulloch Litter pick, P/G inspect, Footpath Mtce, Station Frontage Mtce £439.00

Payroll Costs £640.33

Mr B Davis Expenses for payment of costs for production of NL £163.00

b) Income to the WPC

Allotment income £30.00

**351/19 Internal Audit Report**

It was reported that Cllrs Allsopp and Houghton had met the Independent Internal Auditor due to the resignation of the Admin Assistant. The figures for 2017/18 had been amended due to fixed assets previously being recorded incorrectly, in line with advice from PFK Littlejohn. Balances were confirmed and all variances were explained.

**RESOLVED that it be agreed that the Internal Audit had taken place and that the report be noted.**

A recorded vote was requested and took place as follows;

In favour – Cllrs Allsopp, Carter, Houghton, McPherson and Walters

Against – Cllrs Bartram, J Cullen, P Cullen, Blanksby

Abstention – Cllr Casey

**352/19 Annual Governance Statement**

**RESOLVED that the Annual Governance Statement be agreed.**

A recorded vote was requested and took place as follows;

In favour – Cllrs Allsopp, Carter, Houghton, McPherson and Walters

Against – Cllrs Bartram, J Cullen, and P Cullen

Abstentions – Cllrs Blanksby and Casey

**353/19 Accounting Statement**

**RESOLVED that the Accounting Statement be agreed.**

A recorded vote was requested and took place as follows;

In favour – Cllrs Allsopp, Carter, Houghton, McPherson and Walters

Not in favour – Cllrs Bartram, J Cullen, and P Cullen

Abstentions – Cllrs Blanksby and Casey

**354/19 Secure Lock-up on TRPF**

It was reported that the lock-up on Twyford Rd Playing Fields was currently holding a lot of equipment and it was asked if room could be made available for the use of the Footpaths Group. It was confirmed that there was already room for this group to store their equipment.

**RESOLVED that the Locum Clerk write to the various Groups using this facility to remind them that anything left in storage is left at their own risk.**

**355/19 Potlocks ‘Green Area’**

It was reported that residents still had concerns over this land, and the Developer had not carried out their obligations to make this land ‘good’. It was also reported that South Derbys District Council had already issued a Section 4 Enforcement Notice, and this would be followed up.

**RESOLVED that the Clerk send a letter to South Derbys DC supporting residents views.**

**356/19 Neighbourhood Safety and Security Group**

Councillors were asked to consider the formation of a Neighbourhood Safety and Security Group, and also the provision of CCTV within the village.

**RESOLVED that**

1. **the Locum Clerk ask the Safer Neighbourhood Team if CCTV was a feasible option (legally and practically).**
2. **Cllrs Bartrum and J. Cullum attend the next Area Forum and report back to Council.**

**357/19 TRPF Village Green Application**

It was reported that an application had been submitted to Derbyshire County Council, but this had not been formally actioned.

**RESOLVED that the Locum Clerk write to DCC and Cllr Ford for an update.**

**358/19 Rights of Way Minor Maintenance Agreement 2019/20**

It was reported that correspondence had been received inviting the Council to participate in the 2019/20 Public Rights of Way Minor Maintenance Scheme.

**RESOLVED that this item be forwarded to the Footpaths Committee.**

**359/19 Neighbourhood Development Plan Feedback and any Resulting Actions**

It was reported that a public participation event had taken place. Approximately 20 people had attended and a further 5 informal steering group meetings had been set up. These meetings were due to take place monthly, and would be reported back to Council. It was hoped that a Neighbourhood Plan would be in place by May 2021.

**RESOLVED that**

1. **this Item be noted.**
2. **the Locum Clerk be asked to contact DALC to see if a Resident could be excluded from taking part in this process.**

**360/19 Planning**

**RESOLVED that**

1. **the Developers of Land to the South of Castle Way, Willington (harrislamb Property Consultancy), be invited to the next Meeting for a pre-submission consultation.**
2. **Cllr P. Cullen represent the Council at the next Planning Meeting, in regard to a submitted objection to an application for an extension at the Dragon Public House.**

**361/19 To Receive a Report as the Burial Authority on Burial Matters, the Cemetery and Garden of Remembrance**

**None**

**362/19 To receive reports from Cllrs on Outside Bodies and of meetings attended – for information only**

1. RAC Committee – This Committee met the previous week. It was reported that a further Meeting with Calon had been requested, to invite them to participate in the Neigbourhood Plan. It was also agreed to purchase a litter bin and some goal posts. The Locum Clerk pointed out that to ensure this Meeting was legal, all Minutes should be submitted to Council for agreement.
2. Car Park Committee – This Committee had not met.

**363/19 Items for Information**

All items had been circulated by email

**364/19 Date of the next Meeting**

The date of the next Willington Parish Council Meeting was 9th July 2019 at The Old School, Castle Way commencing at 7.00pm.

The Meeting closed at 8.20 pm.