

**Willington Parish Council**  
Clerk: Mrs Justina Nurse, 170 Doles Lane, Findern, Derbyshire. DE65 6BA  
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**Date: 3<sup>rd</sup> May 2018**

The next meeting of Willington Parish Council is the **Annual** and monthly **Meeting** to be held at 7pm on Tuesday 8<sup>th</sup> May 2018 at The Old School, Willington.

Yours sincerely

*J Nurse*

Mrs Justina Nurse  
Clerk to Willington Parish Council

**Members of the public and press are welcome to attend**

**AGENDA**

- 102/18** Election of the Chairperson for the year 2018/2019 and the completion of the Declaration of Acceptance of Office
- 103/18** Election of the Vice Chairperson for the year 2018/2019 and the completion of the Declaration of Acceptance of Office
- 104/18** Code of Conduct for Parish Councillors
- 105/18** Election of Committees, Advisory Groups and Representatives to other Bodies for the year 2018/2019
- a) Willington Parish Council Committees:
    - Finance
    - RAC
    - FOSG
    - Staffing
  - b) Willington Parish Council Advisory Bodies
    - Planning
    - Policies and procedures
    - Emergency planning
    - Car Park Advisory group
    - Neighbourhood and Business Plan Strategy Group
    - Traffic and Road Group
  - c) Council representatives on outside bodies
    - Toyota Liaison
    - John Allsop Education Foundation
    - Willington Old School
    - Willington Village Hall
    - Willington Arts Festival
    - South Derbyshire Area Forum
    - Safer Area Meetings
    - SDDC Flood Liaison Committee
    - SDDC joint meeting with Parish Councils
    - SDDC joint highways forum
    - Railhead

**106/18** To confirm the monthly minutes of Willington Parish Council Meeting held on Tuesday 10th April 2018.

**107/18** To confirm the minutes from the two Extraordinary Meetings of the Parish Council on 8th March and 30th April 2018.

**108/18 To receive apologies for absence**

**109/18 Declaration of Members' Interests**

- a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
- b) Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

**110/18 Public Speaking, including County, District and Police representation.**

- a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on any matter already on the agenda. Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**111/18 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960**

**112/18 Finance**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk	Wages (14 hours per week) & fee	£1026.02
Clerk	Expenses:	<b>£32.00</b>
	Home working for April	18.00
	Mobile top up	5.00
	Extra mileage (53 auditor)	32.85
McCulloch	2 x invoices	700 + 485
E-on	Electricity TRPF Pavilion	119.54
E-on	Electricity for bowls club	TBC
SDDC	By-election costs	TBC
DALC	2018/19 Membership	2 choices
WOST	room hire for Jan-Mar	119.30
Cllr Finney	Plants and compost for station garden	125.80
DALC	training in 2017 x 2	200.00
SDDC	Business rates for 2018 Cemetery	373.08
SDDC	Business rates tennis Courts	288.00
SDDC	Business Rates Bowling Green	0.00
Brian Davis	Newsletter	163.00
<b>Income</b>		
HMRC	VAT reclaim for 2017/18	7734.11
SDDC	Concurrent Expenses for 17/18	13264

Western Power	Annual Wayleave fee	11.92
Cemetery	Various	963.00
Allotment	Walkman	7.50
CEMEX	Donation	250.00

- To approve payroll agreement with SDCVS for 2018/19
- To approve the Internal Auditor for the year ending 31/03/2018
- To approve the Financial Risk Assessment.
- To approve the Annual Governance Statement for the year 2017/18
- To approve the internally audited accounts for the year 2017/18

- 113/18** Xero Accountancy Package  
**114/18** Quality Council Status and CiLCA  
**115/18** Allotment gate request  
**116/18** Etwall Library Consultation 11<sup>th</sup> June  
**117/18** Banner request for Derbyshire Open Arts  
**118/18** Memorial request

**119/18 Report of the Parish Clerk**

- Repton PC bus shelter contribution
- Bus Shelter quote
- One Drive sharing
- Overflowing bin at the allotments
- Update re work at TRPF
- Peacehaven hedge update

**120/18 Planning**  
**Planning Matters for Decision**

9/2018/0217	94 THE CASTLE WAY WILLINGTON DERBY DERBYSHIRE	DE65 THE ERECTION OF EXTENSIONS AND INTERNAL ALTERATIONS 6BU (AMENDED SCHEME TO PREVIOUS APPROVAL 2016/1306) AT	04- Apr- 18	<input type="checkbox"/>
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**Planning Matters for information**

9/2017/1218	28 SAXON GROVE WILLINGTON DERBY DERBYSHIRE	DE65 THE ERECTION OF AN 6YD EXTENSION AT	13-Feb- 18	10-Apr- 18	<input type="checkbox"/>
9/2018/0245	2 TWYFORD CLOSE WILLINGTON DERBY DERBYSHIRE	DE65 CERTIFICATE OF LAWFULNESS FOR THE PROPOSED USE OF A 6DL DWELLINGHOUSE FALLING WITHIN CLASS C3(a), TO A USE FALLING WITHIN CLASS C3 (B) AT	01- Mar- 18	25- Apr- 18	<input type="checkbox"/>

**Applications above REFUSED**

9/2018/0192	18 SAXON GROVE WILLINGTON DERBY DERBYSHIRE	DE65 THE ERECTION OF EXTENSION AND ALTERATION TO 6YD	14- Feb- 18	11- Apr- 18	<input type="checkbox"/>
9/2018/0056	23 TWYFORD CLOSE WILLINGTON DERBY DERBYSHIRE	DE65 THE CREATION OF A VEHICULAR ACCESS AT 6DL	26- Jan- 18	06- Apr- 18	<input type="checkbox"/>

**Applications GRANTED**

**121/18 Committee and Advisory Reports**

- Finance – no meeting held
- RAC – meeting held Monday 16<sup>th</sup> April 2018. Minutes for March and April circulated prior to meeting.
- FOSG – meeting held Monday 23<sup>rd</sup> April
- Car Park group
- Village Plan group

**122/18 Items for Information**

Items received by email to Councillors:

- SDCVS e bulletins
- DALC circular
- Rural Services Network bulletins
- SDDC – press releases
- Email from Allotment Holder
- Poster requests x 2
- Saturday Freight Service dates
- Invitation to Civic Council meeting 24<sup>th</sup> May 2018
- Heather Wheeler newsletter
- Toyota newsletter
- Footpath accident – reported to DCC
- Traffic Census enquiry
- John Allsop request
- Local Green Spaces Plan - Sustainability Appraisal Draft Scoping Report
- WHG programme of events
- Repton area Forum – 19<sup>th</sup> June
- Various road closures
- Several requests for tennis court keys

**123/18 Date of the next Meeting**

The date of the next Willington Parish Council Meeting is to be confirmed as Tuesday 12<sup>th</sup> June 2018 at The Old School, Castle Way commencing at 7.00pm

**124/18 Resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public.**

- a. Clerk Role
- b. Pay Award from NALC

