

Full Monthly Parish Council Meeting Minutes of Tuesday 13th February 2018

29/18 To Receive Apologies for absence.

Apologies received and accepted for Cllr S Finney (family commitments); Clerk (sick leave). Minutes taken by Cllr J Laughlin and recorded by Cllr J Cullen.

30/18 Declaration of Members Interests.

There was nothing to report.

31/18 Public Speaking.

- a) Mr Harding asked for an update on the car park situation. He had also observed new lights had been installed. Action: clerk to get an update from Cllr Ford. Mrs Carter raised an issue of being named in the minutes and said it was inappropriate and please do not do it again Mrs Carter can't understand why the Council was thinking of investing money when it should be spent in the community. Have the financial regulations been updates and have the standing orders been updated? Cllr J Cullen replied that they will be done when they get round to them. Cllr P Pearson noted that it was great to see young children playing football on TRPF.
- b) County Councillor Ford had sent his apologies due to work commitments. District Councillor MacPherson reported first on SDDC matters: the management of refuse collection and grass cutting will be reviewed this year by SDDC. More people are needed to attend the Area Forum. Cllr J Cullen asked at this point how much SDDC was holding to which Cllr MacPherson replied he was unsure of the amount but knew it to be substantial. Cllr Ford report, as read by Cllr MacPherson, road width being checked in the village on 19th February 2018. Breakdown of new tax spending is an increase of 4.99% to be split 1.99% council, 2% adult social care and 1% children's services

32/18 To confirm the minutes of Willington Parish Council monthly meeting held on Tuesday 9th January 2018.

Minutes were not agreed. Cllr J Cullen challenged the minutes regarding Data Protection and wanted his statement inserting and Cllr Warner challenged the WI request for the station garden. **Action:** Clerk to put on the agenda for March meeting.

33/18 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960. Not needed at this meeting.

34/18 Finance

- a) Items for Payment –

Payee	Description	Amount
Clerk	Wages (14 hours per week)	£981.48
Clerk	Home working for Jan	18.00
Clerk	Mileage	
Clerk	Mobile top up	5.00
Mc Culloch	Inv 100	414.00
E-on	Electricity for TRPF	20.42
E-on	Electricity for Bowls Club	TBC
B Davis	Jan Newsletter	129.00
ICO	Data Protection Registration DD	35.00
Stumpbusters	removal of tree stumps	120.00
DCC	Bus Shelters x 2	9520.58 (inc 1586.78 VAT)

b) Monetary Requests £500.00

Willington Arts Festival. Form circulated by email.
Proposed to accept by Cllr J Cullen and seconded by Cllr MacPherson.

c) Income/Grants

Newsletter adverts for Dec	70.00
Allotments	217.50
Minor Maintenance Claim DCC to sign	385.00

d) Bank Reconciliation

Due to Clerk absence this has not been completed. Cllr Walters said he was concerned as this had not been done for some time and can this be done for the March meeting. **Action:** clerk. It was raised at this point that the Clerk has a sick note for 6 weeks and a temporary clerk that is Cilca trained should be requested to help. Proposed by Cllr MacPherson and seconded by Cllr P Cullen.

35/18 Business and Parish Plan. Brian Davis in the public was asked to speak on this item. Brian gave a quick intro and overview of project to date. Need to put a plan together for the next 5 to 10 years covering all developments and progressions within the village; management and effect on village and a Neighbourhood Plan is legally binding and what the Council want to move on to. Recommendation from Brian: Given the timescale over which the need for a village plan has been actively discussed (discussions are now in their sixth year) there is urgent need to progress this process as outlined below:

- a) development of 5 year business plan framework, based on the 2018/19 budget, Commitments and Asset management
- b) Review of community facilities / needs that can be met/influenced by PC policy/spend
- c) Review of longer term (strategic) issues that may impact on the community, using a SWOT analysis to identify policy needs.

Working groups (in respect to items 1 & 2) to report in the autumn of 2018 to establish basis of ongoing business plan and issues for consideration in 2019/20 budget and level of precept.

Working group on longer term strategic issues / village plan needs to report in January 2019 to establish basis for village plan and need for more strategic policy input to SDDC. **Action:** clerk to add to the March agenda

36/18 Staff Committee terms of reference for approval (given out at last meeting). Nothing further to report. Clerk to add to March agenda.

37/18 TRPF quotes – Cllr J Cullen. All agreed to proceed with the quote from Sims and Twigg and get the work started.

38/18 Finance investment – Cllr Houghton. **Action:** Cllr Houghton to arrange another company to quote and present to the Council.

39/18 Visibility of Councillors including name cards at meetings as previously discussed at January meeting. Nothing further to report. Add to March agenda.

40/18 Creation of a 2018 support plan for village groups – Cllr J Cullen. **Action:** clerk to formally invite all village groups to the May Annual Parish Meeting and ask them for a wishlist and to speak about their group. PC will see if they can support the group.

41/18 Litter Picking on Etwall Road – Cllr Warner – raised by resident at last meeting. Nothing further to add and no contact from resident that raised the issue.

42/18 Action Plan – Cllr Walters. Data Control and improvement of use of data – maybe a better programme to be installed for ease of use, storage and archive.

43/18 Report of the Parish Clerk

- a. Heater at TRPF now fixed
- b. SDDC mowing quote for TRPF – still not got
- c. Green Man bus shelter SDDC – still not heard anything
- d. Tarmac quote and planned work – DCC doing the work and booked for end of February
- e. Noticeboards and planning response – still no response
- f. Marina noticeboard now in place
- g. Allotment Update – 2 new tenants on plot 8 and 14A
- h. Cemetery Update – recent burials
- i. Vere close re-surfacing request – sent to DCC
- j. Old school Notice Board – been told can use.
- k. Tree stumps removed from Station Garden.
- l. Carnival request for 14th July to use TRPF – all agreed Carnival can use the playing fields.

44/18 Planning

Planning Matters for Decision

- 9/2017/1311 MERCIA MARINA FINDERN LANE WILLINGTON DERBY DE65 6DW THE CONSTRUCTION OF STORAGE CABINS AND AMENDMENTS TO THE PREVIOUSLY APPROVED SCHEME OF CAR PARKING AND SERVICE YARD AT
- 9/2017/1357 11 THE GREEN WILLINGTON DERBY DERBYSHIRE DE65 6BP THE ERECTION OF A SUN CANOPY AT – **Parish Council has submitted an objection to this application.**
- 9/2018/0008 LAND AT FORMER CALDER WORKS REPTON ROAD WILLINGTON DERBY DERBYSHIRE DE65 6PD THE VARIATION OF CONDITION 2 OF PLANNING PERMISSION REF: 9/2010/0125 FOR SUBSTITUTION OF HOUSETYPES FOR PLOTS 14 AND 32-39 INCLUSIVE ON

Planning Matters for information

9/2017/1342	72 COACH WAY WILLINGTON DERBY DERBYSHIRE	GRANTED
9/2017/1154	1 FERRY GREEN WILLINGTON DERBY	GRANTED

45/18 Committee Reports

- a) Finance – No Meeting held
- b) RAC – Meeting held Monday 15th January 2018
- c) Footpaths and Open Space Group – 22nd January 2018
- d) Staffing Committee – no meeting held

46/18 Reports from Councillors that have attended any other Meetings.

- Area Forum – need more to attend.
- DALC Councillor Training – good overview and good introduction
- Village Hall Committee – Cllr Houghton attended and reported that the Hall is struggling to get building quotes.

47/18 Items for Information

- SDCVS e bulletins
- DALC circular
- Rural Services Network bulletins
- SDDC – press releases
- DIG-IT dates
- Email from concerned Parishioner re The Dragon managing the car park
- Various power station enquiries including the BBC
- Emails from Sue Carter x 3
- Area forum info
- Email from Lee Carvell, The Dragon
- Emails re housing development signs
- Email re lack of consultation re houses on Hall Lane – directed to SDDC
- Transforming the Trent Valley Newsletter
- Email from DCC re WI plans for Station frontage
- Contact Us re Vere Close Grit Bin and various comments from the newsletter
- Email re dog mess in the village – replied and signposted to Dog Warden
- Email re Castleway residents – circulated to Councillors

48/18 Date of the next Meeting

The date of the next Willington Parish Council Meeting is to be confirmed as Tuesday 13th March 2018 at The Old School, starting at 7pm prompt.

49/18 Resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public.

Agreed to make public, not exempt.

- a) The findings from the Advisory Group Meeting concerning the Car Park and next steps. A discussion took place on whether to form a CIC and whether to proceed or not. **Action:** letter to be drafted by Cllr P Cullen to the Dragon in response to their email. Clerk to add to next month's agenda.