

**Minutes of the Full Monthly Parish Council Meeting
Tuesday 9th January 2018**

In Attendance: Cllrs Warner; J Cullen; J Houghton; J Phillips, S Watters, I Walters, J Laughlin, S Finney, P Pearson

1/18 To Receive Apologies for absence.

Apologies were received and accepted for: Cllr P Cullen (work related); Cllr A MacPherson will be late as he is attending another meeting.

2/18 Declaration of Members Interests.

Cllr Warner declared an interest in item 8/18 allotments.

3/18 Public Speaking.

- a) A lady who lives on Castleway reported on the litter from the Toyota Island to the Village and how bad it is. She has links with schools and children could help with a community litter pick. Chair said this is a good idea and will either be discussed tonight or at the next meeting and is something that could be looked at jointly. **Action:** clerk to put on the agenda for next month. Mr Parker, farmer with land at the quarry and near the new houses, the new road has been put in and it is not wide enough for his tractor and trailer for turning and it's not very level either. Can Cllr Ford take this to SDDC. Cllr Houghton said him and Cllr P Cullen did meet SDDC planning and there is a retrospective planning application going in for the new road. Cllr Ford said he would chase this up with Gaynor, the Enforcement Officer at SDDC. Chair said how could Persimmon sell the road legally. Clerk asked who owned the field opposite the cemetery for hedge cutting purposes – Mr Woodisse but he rents it out to Mr Bird.
- b) Police Liaison Officer, - not present. County Council and District Council Member Cllr Ford was present and informed everyone that the lights on Repton Road are unauthorized by DCC. They should have gone tonight but everyone states they are still there. Cllr Ford said he will take this up with DCC. The road from Repton to Milton has many pot holes. The DCC Officer is visiting during the week starting 22nd January to survey the traffic in Willington. Thanks to Mrs Carter for highlighting the property signs in the village which will now be moved. The County have withdrawn the item from the agenda for the car park/Dragon application and are now going out to full tender. Clerk sent the email out prior to meeting.

4/18 To confirm the minutes of Willington Parish Council monthly meeting held on Tuesday 12th December 2017.

Resolved: The minutes, having been circulated prior to the meeting, were approved and signed by the Chair.

5/18 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960. Proposed by Cllr Warner and seconded by Cllr Watters, all in agreement.

6/18 Finance

a) Items for Payment –

Payee	Description	Amount
Clerk	Wages (14 hours per week)	£981.48
Clerk	Home working for Dec	18.00
Clerk	Mileage for 2 months	11.25 and 11.25
Clerk	Paper and envelopes	9.50
Clerk	Mobile top up	5.00
McCulloch	Litter picking, play inspection 96	234.00
E-on	Electricity for TRPF	25.27
E-on	Electricity for Bowls Club	8.64
B Davis	Dec and Jan Newsletter	129.00 and
WOST	Room Hire	98.50
J Houghton	Final costs for Christmas Lights	186.97
Clerk	Padlock for TRPF	13.05

b) **Monetary Requests**

None

c) Income/Grants

Newsletter adverts for Nov 20.00

d) Bank Reconciliation – not done as had 2 weeks off over Christmas. Cllr Walters has asked for a bank reconciliation for the next meeting as one has not been done for months. Clerk said she will try and do one prior to the next meeting and send this out to Councillors.

e) Precept forms to be signed by Chair and clerk. The Precept form was signed by the Chair and the Clerk and will now be sent to SDDC.

7/18 Welcome sign consultation results. Clerk informed everyone that she had run a consultation on the website and Facebook and 126 people had voted. The sign that had the most votes was sign B but need to decide if we want the back doing or just the front of the sign. It was proposed for double sides by Cllr Watters and seconded by Cllr Philips. Against the vote was Cllr Finney and Cllr J Cullen with Cllr Pearson abstaining from the vote. Clerk to order the boards and liaise with DCC Highways.

8/18 Allotment rent review/consultation. Two and half years since the last review and the decision was agreed and then overturned back to £15 for 2 years. It's a net loss as the PC pay for the waste disposal, new gates, and there is no community allotment group. There is a big waiting list for the allotments too. Why have 2 bins why not encourage composting. The grass is mowed and hedge cut by a contractor. Repton was £30 2 ½ years ago and now £25. **Action:** Clerk to invoice the allotment holders and enclose a letter saying it will be reviewed at the April meeting. Reduce the bins to one, clerk to arrange with SDDC. Clerk to check rolling contract on the agreement. Proposal by Cllr Warner to review the rent at the April meeting so allotment holders can attend. **Action:** RAC to research costs elsewhere. Seconded by Cllr MacPherson.

9/18 Staff Committee terms of reference – Distributed at the meeting by the clerk. Councillors to review ready for approval at the next PC meeting in February.

10/18 TRPF quotes – Cllr J Cullen. No further development.

11/18 Electric for Station Garden – Cllr S Watters. Review at March meeting as no further progress made. **Action:** Cllr S Watters What are we actually asking for in the garden apart from the Christmas Lights? It took a bit of maintenance on the solar lights and Cllr Houghton had to take them down and re-charge them. Ask the WI for their input on the Station Garden and what it might be used for. **Action:** clerk to speak to the WI to ask if they have a vision for how they might want to use the electrics, so as to guide our discussions on what we might install electrically then take it to the RAC meeting in February ready to come back to the full March meeting. Clarity was sought on what the area was called and who owned it. It is rented from Network Rail. There is money available from Toyota but no spec to apply for the funding. Could DCC put some Zebrite lighting on the crossings at the roundabouts. Cllr Ford to follow up.

12/18 Finance investment – Cllr Houghton. Next meeting and a pros and cons at 6.30pm.

13/18 Visibility of Councillors including photos and name cards at meetings – Cllr Phillips introduced this by saying at the elections the 6 candidates had a head shot and a bio which worked well. This has worked well as members of the public can approach Councillors with queries. Some Councillors are more engaged whereas others are not. People don't know who we are as individuals but more as an entity. We should be more approachable and part of the community. Cllr Cullen said people should come to the meeting but Cllr Phillips said but people can't always come along. Discussion was had about whether Councillors should be more visible. Personal information should be kept to a minimum and people should be encouraged to come to a meeting and share their information with the Parish Council as a whole rather than an individual slant at the School gates. Proposal by the Chair to move to next meeting in February.

14/18 Data Protection Act 1998 – Cllr J Cullen. Cllr Cullen stated "if my photo or anything is put on notice boards/websites or in the newsletter, without my express permission, I will report you to the Monitoring Officer and the ICO." The Chair stated that the new regulations will come into force in May this year.

15/18 Speed limit reduction and possible speed humps on Castle Way and Twyford Road. Cllr Phillips explained how fast the roads are and there is no crossing point all the way down Twyford Road. People cross for the school. It's the longest and fastest road in the village. Chair said he should have declared an interest in this point as he lives on Twyford Road. If you live on Orchard Close and need to get across to the school there is nowhere safe to cross. Cllr Ford gave an example in Stenson and the new houses (500) and a 40mph road and people there have to cross to go to a primary school and they didn't get anywhere as the ratio of traffic to people did not add up. Cllr Ford said he will take the issue of the crossing to County. Painted bollards of children are available in other suburbs of Derby, could these work here? Flashing lights could they work too? Discussion was had about incidents. **Action:** Cllr Ford to take to County and feedback

16/18 Need for a new crossing point on Twyford Road - combined with above item.

17/18 Reintroduction of cardboard recycling bins on TRPF recycling centre – Clerk stated that SDDC has told her that as every house has a green bin and they will take extra cardboard it will not be re-instated.

18/18 Crime rate within the village and need for a coordinated reporting / flagging system – over Christmas there has been a lot of incidents in the Village. Cllr Phillips asked if there could be a central point on our website for

people taking photos and reporting incidents. The clerk said this is not within the powers and should be reported to the Police. Resolved to keep all avenues of communication up to date with relevant numbers and for Cllr MacPherson to speak to Safer Neighbourhood at SDDC.

19/18 Creation of a "visible council action plan" on current issues where tasks are allocated to all council members. Cllr Walters asked what are we doing, who is on what committees, Standing Orders, Financial Regs, Agreements and Contracts. The clerk said that the new councillors need to attend their induction training at DALC first to get a better understanding of the workings of a PC. The minutes contain all the information of the council plus other key documents which are on the website in a secure section for Councillors only. The business plan will also help with this issue.

20/18 Creation of a 2018 support plan for the village football club. Cllr Walters has been asked by Parishioners for support for the Football Club. Cllr Houghton informed everyone how him and Ex Cllr Harding have liaised with Shawn from the Football Club and they have received much support from the PC. We have to think of all the different groups in the village not just one. The PC will support all of the groups as and when they ask for help. The Annual Meeting is a good opportunity for the groups to come along and ask for support and the clerk will invite them all along to that meeting in May.

21/18 Clerk proposal for a base – the clerk has previously sent an email prior to the meeting requesting a permanent office base in the village and suggested the Village Hall. The hall does not have wifi and cannot offer a place to store documents plus it will be having building work soon. This needs to be put on hold until further notice.

22/18 Report of the Parish Clerk

- a. TRPF bollard – lock now been bought and installed.
- b. Heater at TRPF – SDDC sorting with the clerk.
- c. SDDC mowing quote for TRPF – still waiting
- d. Green Man bus shelter SDDC – just spoke to James and he has visited the site and will have more info for our next meeting
- e. Tarmac quote – waiting for DCC to give a quote
- f. Noticeboards and planning response – still no response from SDDC
- g. Marina noticeboard – not asked yet
- h. New Councillor paperwork – the three New Councillors have signed their Councillor Acceptance Form and completed their Pecuniary Interest Forms and they have gone to SDDC.
- i. Footpath Consultation – this has now been started on the website, Facebook and the forms are with the Post Office.

23/18 Planning

Planning Matters for Decision

9/2017/1342	72 COACH WAY WILLINGTON DERBY DERBYSHIRE	DE65 6EU	THE ERECTION OF AN EXTENSION, ALTERATIONS TO FRONT TO INCLUDE CANOPY, NEW DOOR AND WINDOWS, GARDEN WALL AND LANDSCAPING AT	11- Dec- 17	<input type="checkbox"/>
-------------	--	-------------	--	-------------------	--------------------------

Planning Matters for information

9/2017/1185 35 BEECH AVENUE WILLINGTON DERBY DERBYSHIRE DE65 6DB
THE RETENTION OF A 1.96m HIGH TIMBER BOUNDARY FENCE AT 01-Nov-17 22-Dec-17

Permission Refused

24/18 Committee Reports

- a) Finance – No Meeting held
- b) RAC – No Meeting held
- c) Footpaths and Open Space Group – No meeting held
- d) Staffing Committee – no meeting held

25/18 Reports from Councillors that have attended any other Meetings.

Village Hall – Cllr Houghton attended this. Looked at a finance plan and business plan, 25th Celebration of the Opening of Toyota – Chair invited but had to decline due to a family death.

26/18 Items for Information

- SDCVS e bulletins
- DALC circular 15/17; 01/18 and 02/18
- Rural Services Network bulletins
- SDDC – press releases
- DIG-IT dates

- Email re chair's comment at last meeting
- Toyota circular called Driven
- Email from Cllr Ford re attendance at meetings
- Funding for Community Orchard
- DCC updated local list
- Bridleway work commences 10th January by private resident to his trees.

27/18 Date of the next Meeting

The date of the next Willington Parish Council Meeting is to be confirmed as Tuesday 13th February 2018 at The Old School, starting at 7pm prompt.

28/18 Resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public.

a) The findings from the Advisory Group Meeting concerning the Car Park.

Brian, as Vice Chair, read through the meeting notes which had been circulated. Brian does not think it is a viable proposal and also believes that the meetings should go through the clerk and be properly minuted. The email from DCC later today has changed it slightly as they are now putting it out to tender. John updated everyone with his tasks around private car park companies, he has approached about half a dozen companies and they have said that if the land is local authority then they have to stick to certain rules. The revenue split is interesting and the largest company which is Capita and they bought Parking Eye, and their model is that all revenue goes to the landowner. They make their money from fines but do we want the bad publicity and the hassle that comes from this model. Another company said 60/40 split to them. Third party costs need taking into considering. The Clerk informed everyone that the PC cannot form a CIC as the PC don't have Power of General Competence. Cllr J Cullen said as part of the Localism Act 2011 the Parish Council has the right to bid for the car park. The clerk said, after speaking to DALC, the only other 2 Parish Councils in Derbyshire with car parks are Bradwell and Ripley. John H asked to continue with his fact finding and everyone agreed. J Phillips circulated a suggestion for a feasibility study to be done on various days and at various times. 4 x 3 hour blocks. See form. Comments were: a snapshot in January might give a wrong view of the data. John H stated that he would commit rather than sign a contract for 5 years and get it wrong. The weather will influence the results too. Is this relevant though as this shows results for a free car park not a charged car park. DCC have already purchased the machines. Is it worth engaging with DCC Mike Ashworth. John Houghton said he would ask some of the parking companies who manage car parks for Parish Councils and pass the names to the clerk so she can phone them. **Action:** clerk to arrange a meeting between Mike Ashworth and Cllr Watters and Brian Davies to discuss if its worth the PC going ahead with this.